



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 837

Series of 2023

**SUBJECT : DESIGNATION OF MA. NELIA R. MADAMBA AS SPECIAL DISBURSING OFFICER (SDO) FOR THE DA PARTICIPATION TO THE EWEC INTERNATIONAL TRADE, TOURISM AND INVESTMENT FAIR - DA NANG 2023 (EWEC-DA NANG 2023) IN DA NANG, VIETNAM ON AUGUST 3-8, 2023**

In the interest of service and in view of the Department of Agriculture's participation to the East-West Economic Corridor (EWEC) International Trade, Tourism and Investment Fair on August 3-8, 2023 in Da Nang, Vietnam, Ms. Ma. Nelia R. Madamba is hereby designated as Special Disbursing Officer (SDO) without additional compensation, pursuant to Section 618 of the Revised Administrative Code as amended.

As Special Disbursing Officer, she is authorized to obtain a cash advance of **One Hundred Forty Thousand Pesos (P140,000.00)** to defray the following costs/expenses chargeable against DA-AMAS funds.

ITEMS	AMOUNT (PhP)
Freight/Excess Baggage	50,000.00
Supplies & Other Exhibit Materials	50,000.00
Incidental Expenses/Printing Collaterals	40,000.00
<b>TOTAL</b>	<b>140,000.00</b>

She shall be guided by the rules and regulations regarding the handling of government funds. The cash advance should be liquidated after the end of the quarter/or upon completion of the purpose for which it was given.

This Order shall take effect immediately and should be considered revoked upon completion of the activity. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 11th day of July 2023.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



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