



SPECIAL ORDER

No. 854

Series of 2023

**SUBJECT : AMENDMENT TO SPECIAL ORDER NO. 686, SERIES OF 2023
RE: COMMITTEES FOR THE ESTABLISHMENT AND
IMPLEMENTATION OF THE COLD EXAMINATION FACILITY IN
AGRICULTURE (CEFA) PROJECT**

In order to facilitate efficient project implementation, Item B of Special Order No. 686, s. 2023, with the subject "*Committees for the Establishment and Implementation of the Cold Examination Facility in Agriculture (CEFA) Project*" is hereby amended to read as follows:

"B. Project Management Office

The PMO will replace the Project Management Committee as originally established by virtue of Special Order No. 67, s. 2023. The PMO shall oversee the overall planning, construction and implementation of the CEFA project and shall act as the secretariat to the Steering Committee and the Technical Working Groups (TWGs) which may be constituted to implement the project.

The Director of the Bureau of Animal Industry (BAI) shall serve as the Project Director of the PMO. The Project Director shall:

- Provide overall leadership and management guidance to the PMO;
- Sign documents such as contracts, memoranda, and other legal instruments for the PMO;
- Approve the hiring of Contract of Service (COS) personnel of the PMO upon the recommendation of the Project Manager;
- Approve the Annual Procurement Plan (APP), Project Procurement Management Plan (PPMP), Plans and Budget Proposal (PBP), and other relevant planning, financial, and procurement documents upon the recommendation of the Project Manager;
- Review and recommend policies and proposed action for the approval of the Steering Committee; and
- Ensure the timely accomplishment of project milestones;

There shall be a Project Manager who shall oversee the day-to-day operations of the PMO. The Project Manager shall:

- Direct and supervise the day-to-day operations of the PMO;
- Facilitate overall coordination between and among the Steering Committee, the TWGs, and the PMO;

- Recommend the hiring of CPS personnel and detail of plantilla officers to the PMO, as may be necessary, for the approval of the Project Director;
- Spearhead the preparation of the Annual Procurement Plan (APP), Project Procurement Management Plan (PPMP), Plans and Budget Proposal (PBP), and other relevant planning, financial, and procurement documents;
- Recommend the conduct of meetings to resolve matters arising from project implementation; and
- Conduct all activities as may be necessary to ensure timely accomplishment of project milestones.”

All other provisions of Special Order No. 686, s. 2023, as amended by Special Order No. 724, s. 2023, shall remain in order.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 14th day of July 2023.


DOMINGO F. PANGANIBAN
Senior Undersecretary

