



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 855
Series of 2023

SUBJECT: DESIGNATION OF MR. RONALD C. PAMITTAN AS SPECIAL DISBURSING OFFICER OF PETTY CASH FUND FOR THE COMPLETE SERVICE AND MINOR REPAIRS AND SPARE PARTS OF DA MOTOR VEHICLES

In the interest of service, **MR. RONALD C. PAMITTAN** of the General Services Division is hereby designated as Special Disbursing Officer of the Petty Cash Fund in the amount of Five Hundred Thousand Pesos Only (P500,000.00) for the complete service and minor repairs and spare parts of DA motor vehicles:

Particular	Amount
a. Complete Service	P200,000.00
b. Minor Repairs and Spare Parts	300,000.00
TOTAL	500,000.00

As such, Mr. Pamittan shall perform the following as designated Special Disbursing Officer:

1. Disburse and liquidate petty cash fund for the intended purpose; and
2. Prepare disbursement report.

He shall be guided by the applicable laws, rules and regulations regarding the use/handling of government funds.

This Order shall take effect immediately and shall remain in full force until revoked in writing. All orders and issuances inconsistent herewith are deemed revoked.

Done this 14th day of July 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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