



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City



DA-CO-OUHVCR-20230717-00042

**SPECIAL ORDER**

No. 897

Series of 2023

**SUBJECT : DESIGNATION OF MS. LERMARIE S. BAUTISTA AS TECHNICAL ASSISTANT AT THE NATIONAL URBAN AND PERI-URBAN AGRICULTURE PROGRAM (NUPAP) OF THE DEPARTMENT OF AGRICULTURE**

In the interest of service, **MS. LERMARIE S. BAUTISTA**, Agriculturist II of Plant Product Safety Services Division of the Bureau of Plant Industry (BPI) is hereby designated as **TECHNICAL ASSISTANT** at the National Urban and Peri-Urban Agriculture Program (NUPAP) of the Department of Agriculture.

As such, she shall perform the following tasks in concurrent capacity with her regular functions, duties and responsibilities;

<b>DESIGNATION</b>	<b>NAME</b>	<b>RESPONSIBILITIES</b>
Technical Assistant	Lermarie S. Bautista	<ul style="list-style-type: none"><li>• Review documents, proposals, memoranda, and other communications prior to the signature of the Program Director;</li><li>• Lead the team in the implementation of the Urban Agriculture project, especially food safety;</li><li>• Draft proposals for collaboration with national government agencies, institutions, and stakeholders of the program;</li><li>• Perform other tasks assigned by the Program Director.</li></ul>

She is entitled to travelling expenses, per diem, and incidental expenses that may be incurred in the performance of her duties as designated chargeable against NUPAP Funds, subject to existing accounting and auditing rules and procedures.



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This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 26th day of July 2023.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary