



SPECIAL ORDER

No. 900

Series of 2023

SUBJECT: AUTHORITY TO CONDUCT/ATTEND THE CAPACITY BUILDING FOR LEGAL AND SOCIAL ADVANCEMENT IN THE DA INSPECTORATE AND ENFORCEMENT ON 9-11 AUGUST 2023 IN REGION I

In the interest of service, the office of the Inspectorate and Enforcement is hereby authorized to conduct the Capacity Building for Legal and Social Advancement in the DA Inspectorate and Enforcement.

The aforementioned activity aims to:

- a) Develop how to communicate ideas effectively as they relate to a specific legal problem and evaluate alternative solutions
- b) Improves their decision making and learn how to take the necessary action
- c) Identify strengths and weaknesses of all major forms of evidences
- d) Understand information on and evaluation of proper evidence collection procedures
- e) Identify the Importance of descriptive information on the nature and content of criminal investigations
- f) Develops further understanding on proper legal writing and apply principles and rules of English grammar to all writing tasks
- g) Helps them understand better the legal process and the nature of law practice
- h) Helps them locate and prepare request documents to obtain information that is commonly maintained by government entities
- i) Learn how to apply principles of professional ethics to specific factual situations; and
- j) Demonstrate the ability to identify and resolve ethical dilemmas that may be confronted in the workplace.

To attend and participate the said activity are hereby authorized the following personnel:

NO.	NAME	POSITION
1.	JAMES A. LAYUG, MNSA	ASSISTANT SECRETARY
2.	ATTY. REXFORD P. RAMOS	ASSOCIATE PROSECUTION ATTORNEY II
3.	ATTY. JIN PAULA C. ESTRELLA	INVESTIGATION AGENT II
4.	ATTY. FERNAN G. FORTES	LEGISLATIVE STAFF OFFICER V
5.	JO-ANN R. GUZMAN	LEGAL RESEARCHER III
6.	MARLEEN SHAINA R. DASALLA	INTELLIGENCE OFFICER I
7.	ALDRIN R. BALDONADO	SPECIAL INVESTIGATOR IV
8.	LOUIESSE KATE OCAMPO	LEGISLATIVE STAFF OFFICER I
9.	JERSHEY MAE E. SULIT	INTELLIGENCE OFFICER I
10.	WILLIAM O. ARQUERO	EXECUTIVE ASSISTANT III
11.	ADOLFO C. AREOLA	PLANNING OFFICER IV
12.	JULLIE ANN P. PALACIOS	SENIOR ADMINISTRATIVE ASSISTANT IV
13.	DENNIS D. SOLOMON	INTELLIGENCE OFFICER IV
14.	SUNSHYNE V. SANTOS	SPECIAL INVESTIGATOR III
15.	JIZELLE P. JUNTAYAS	PUBLIC RELATIONS OFFICER I
16.	TRIXIA MAE S. CONSUL	PUBLIC RELATIONS OFFICER I
17.	NEMIA M. PALOMA	SENIOR ADMINISTRATIVE ASSISTANT IV
18.	REGINE K. TAMBIC	SENIOR ADMINISTRATIVE ASSISTANT IV
19.	EARL GERARD JOSEPH M. LACSON	INTELLIGENCE OFFICER IV
20.	MARCO GERARDO H. DE VERA	ADMINISTRATIVE OFFICER IV
21.	JOSHUA EMMANUEL Q. DE LEON	PUBLIC RELATION OFFICER III



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Elliptical Road, Diliman
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22.	EUNA ANNE R. GALLARDO	EXECUTIVE ASSISTANT III
23.	JOHN CARLO I. FABIAN	SPECIAL INVESTIGATOR II
24.	ARGIE C. REALINO	ADMINISTRATIVE ASSISTANT III
25.	JUSTIN A. TAÑADA	ADMINISTRATIVE ASSISTANT V
26.	JUAN B. ABARRACOSO	ADMINISTRATIVE ASSISTANT II
27.	CARLOS DELFIN A. VALIX	SENIOR ADMINISTRATIVE ASSISTANT IV
28.	DARWIN B. NASILIB	ADMISTRATIVE ASSISTANT II
29.	AISABEL ANGELA P. SANTOS	ADMISTRATIVE ASSISTANT III
30.	ROMMEL V. MANAOG	SENIOR ADMINISTRATIVE ASSISTANT IV
31.	GILBERT A. VALDEZ	SENIOR ADMINISTRATIVE ASSISATNT IV
32.	DANTE S. ROMANO	ADMINISTRATIVE AIDE IV
33.	VAN JEAFFORD P. SIANGCO	SPECIAL INVESTIGATOR II
34.	ARMANDO A. ACEBRON	SPECIAL AGENT I
35.	LUIGI M. GERONIMO	PHILIPPINE COAST GUARD
36.	JOHN CLARK ANDALES	PHILIPPINE COAST GUARD
37.	DEXTER DELA TORRE	PHILIPPINE COAST GUARD
38.	PROSECUTOR LOURDES R. ZAPANTA	RESOURCE SPEAKER
39.	PROSECUTOR MA. ARLENE HUNAMAYOR-CORDOVEZ	RESOURCE SPEAKER
40.	ATTY. OLIVER A. SANTOS	RESOURCE SPEAKER

Expenses to be incurred in the conduct of this activity such as lease of venue including food provision and accommodation, transportation, payment of honorarium shall be charged against DA-IE funds, while travelling expenses and per diem of the participants shall be charged against the funds of their respective offices. Subject availability and funds existing government accounting and auditing the rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 27th day of July 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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