



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
 Elliptical Road, Diliman 1100 Quezon City  
 +63(2) 8928-8741 to 64 and +63(2) 8273-2474

**SPECIAL ORDER**  
 No. 1006  
 Series of 2023

**SUBJECT : AUTHORITY TO CONDUCT AND PARTICIPATE IN THE FY 2024 PLANNING WORKSHOP AND PREPARATION OF THE BUDGET EXECUTION DOCUMENTS (BEDs) OF THE NATIONAL CORN PROGRAM (NCP)**

In the interest of service and to ensure the efficient implementation of activities, the National Corn Program (NCP) is hereby authorized to conduct the FY 2024 Planning Workshop and Preparation of Budget Execution Documents (BEDs) on September 4-8, 2023 at the Hacienda Gracia, Lubao, Pampanga.

The activity aims to consolidate, analyze and finalize the FY 2024 NCP plan and budget proposals through the BEDs 1, 2 and 3 for immediate submission to the concerned DA offices (Planning and Monitoring Service and Financial Management Service)

The staff from the following offices are authorized to attend the above mentioned activity:

OFFICE	NUMBER OF PARTICIPANTS
<b>I. DA - REGIONAL FIELD OFFICES</b>	
a. Regional Corn Coordinators	15
b. Regional Cassava Coordinators	15
c. Regional Soybean Coordinators	15
d. Regional Sorghum Coordinators	15
e. Regional Report Officers of Corn Program	15
f. Support Staff/ Drivers	10
<b>II. DA BUREAUS</b>	
a. Agricultural Training Institute	3
b. Bureau of Agricultural Research	3
c. Bureau of Plant Industry	3
d. Bureau of Soils and Water Management	3
<b>III. DA CENTRAL OFFICE</b>	
a. Planning Monitoring Service	
a.1 Planning and Programming Division	2
b. Financial Management Service	
a.1 Budget Division	2
a.2 Accounting Division	2
<b>IV. NATIONAL CORN PROGRAM OFFICE</b>	
a. Program Director	1
b. Secretariat	14
<b>Total</b>	<b>118</b>



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Expenses to be incurred in the conduct of the activity such as venue/training facilities, food, accommodation, supplies and materials, and other incidental expenses shall be charged against the funds of the National Corn Program of the Central Office while traveling expense and per diem of participants shall be charged against their respective offices' funds, subject to the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 14th day of August 2023.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



DA-CO-FOS-MM20230811-01075