



Republic of the Philippines  
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DA-CO-AS-SO20230814-00183

**SPECIAL ORDER**

No. 1008

Series of 2023

**SUBJECT : AUTHORITY TO ATTEND THE TRAINING WITH THE PROGRAM TITLE "MOTIVATING TOWARDS PEAK PERFORMANCE"**

In the interest of service, Ms. Jercyn I. Saylo, Administrative Assistant II, Human Resource Development Division (HRDD) is authorized to attend on official time the training program entitled "Motivating Towards Peak Performance" by the Personnel Association of the Philippines, Inc. (POAP) on September 26-29, 2023 at Ninongs Hotel, Legazpi City.

She is authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)** chargeable against DA-OSEC funds, subject to its availability and standard government accounting and auditing rules and regulations.

Further, she is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days upon her return.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this 16th day of August 2023.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary

RECEIVED  
DILIMAN  
AUG 16 2023