



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 1020
Series of 2023

SUBJECT : DESIGNATION OF MS. RACHEL R. ELANO AND MS. MA. LUISA A. GERON AS OFFICERS-IN-CHARGE OF QUALITY EVALUATION DIVISION (QED) AND FINANCIAL AND ADMINISTRATIVE DIVISION (FAD) RESPECTIVELY UNDER THE FOOD DEVELOPMENT CENTER (FDC)

In the exigency of service, **Ms. Rachel R. Elano**, Supervising Science Research Specialist, and **Ms. Ma. Luisa A. Geron**, Supervising Administrative Officer, are hereby designated as Officers-in-Charge of Quality Evaluation Division (QED) and Financial and Administrative Division (FAD) under the Food Development Center (FDC), respectively.

As such, they shall perform the functions, duties and responsibilities inherent to their designations and such other relevant work as directed by the Project Manager III of FDC.

They shall be entitled to allowances, and other government benefits such as RATA, per diems, travelling allowances, and other incidental expenses that may be incurred in the performance of their duties and responsibilities chargeable against FDC funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This order shall take effect immediately and shall remain enforced unless revoked in writing. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 22nd day of August 2023.



DA-CO-FDC-SO20230818-00009

DOMINGO F. PANGANIBAN
Senior Undersecretary *gp*



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