



Republic of the Philippines  
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DA-CO-AS-SO20230822-00191

**SPECIAL ORDER**

No. 1036  
Series of 2023

**SUBJECT : AUTHORITY TO ATTEND THE TRAINING WITH THE PROGRAM TITLE "MOTIVATING TOWARDS PEAK PERFORMANCE"**

In the interest of service, the following General Services Division (GSD) personnel are authorized to attend on official time the training program entitled "Motivating Towards Peak Performance" by the Personnel Association of the Philippines, Inc. (POAP) on September 26-29, 2023 at Ninongs Hotel, Legazpi City:

NAME	POSITION
1. Mr. Ritchie S. Espiritu	Administrative Officer IV
2. Ms. Nida S. Firmacion	Administrative Aide I

They are authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)** for each participant, chargeable against DA-OSEC funds, subject to its availability and standard government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 24th day of August 2023.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary