



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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## SPECIAL ORDER

No. 1051  
Series of 2023

**SUBJECT : DESIGNATION OF MANSOOR L. LIMBA AS PROGRAM HEAD FOR HALAL PROGRAM MANAGEMENT OFFICE**

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In the interest and exigency of service, **MANSOOR L. LIMBA**, Project Development Officer IV, is hereby designated as **DA-HALAL PROGRAM HEAD**.

As such, he shall perform the following functions, duties and responsibilities and such others as instructed by the Senior Undersecretary.

1. Spearhead the implementation of the DA-Halal Program;
2. Facilitate the operations and functioning of the Halal Program Management Office (HPMO) such as Secretariat to the Halal Food Industry Development program (HFIDP) and the preparation of plans and activities for the program;
3. Prepare regular reports for senior management, highlighting the company's Halal compliance status, achievements, challenges, and recommendations for improvement;
4. Conduct training and awareness programs to enhance understanding of Halal principles, guidelines, and compliance requirements. Ensure that all staff members involved in Halal-related processes receive appropriate training;
5. Identify opportunities for enhancing the Halal program and its effectiveness within the organization and drive initiatives for continuous improvement, innovation, and best practices in Halal compliance;
6. Coordinate with, and provide directions to the units of DA that have Halal-related programs and services, and ensure that they submit regular Accomplishment Reports;
7. Continuously evaluate and improve the Halal programs by identifying areas for enhancement, implementing best practices, and leveraging new technologies or methodologies to streamline processes and increase efficiency;
8. Represent the HFIDP in all matters regarding its mandate and to engage and coordinate with other government agencies, international bodies, and the private sector on issues and events related to Halal;
9. Prepare and submit regular reports to the Secretary regarding DA-Halal Program through the Chairperson of the HFIDP Executive Committee;
10. Perform other duties and tasks as required.

Mr. Limba shall be entitled to travelling allowance, per diems and other incidental expenses chargeable against HALAL funds, and other available funds, subject to existing accounting and auditing rules and regulations

All officials and employees of the Department, including bureaus, attached Agencies and Corporations, DA-Service Units, and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to Mr. Limba in the performance of his special assignment as Halal Program Head

This order shall take effect immediately and all orders and issuance inconsistent herewith are deemed revoked

Done this 29<sup>th</sup> day of August 2023

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



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