

SPECIAL ORDER

No. 1061

Series of 2023

SUBJECT : CREATION OF STEERING COMMITTEE, TECHNICAL WORKING GROUP, INFORMATION AND COMMUNICATION (ICT) SUPPORT GROUP AND SECRETARIAT AND ITS COMPOSITION FOR THE IMPLEMENTATION OF THE AGRICULTURE SUB SECTOR INDICATORS SYSTEM (ASSIST) PROJECT

In the exigency of the service and for the purpose of addressing the issues and challenges related to supply, demand, and prices of agricultural and fishery commodities, the Department of Agriculture (DA) is establishing the Agriculture Sub-Sector Indicators System (ASSIST). This aims to generate and organize relevant and real-time data on various parameters crucial for informed decisions on policy making, planning, and support to various activities and interventions in the sector.

The primary purpose of the ASSIST is to develop and establish a data repository system with advanced analytics where the identified data holdings/ information of concerned DA agencies and other sources are gathered and organized into a cohesive system. It is designed to make informed decisions to sustain the development of a sub-sector or priority commodities that would optimize resource allocation to attain higher yields, contribute to supply chain efficiency, and transparency to attain better prices and fair access to markets and generate valuable insights that can be shared to farmers/fishers and policymakers.

DA-ASSIST shall operate as a subsystem and provide the necessary input to the DA's data centralization framework, Agriculture-based Central Data Ecosystem (AbCDE).

A. STEERING COMMITTEE

Chairperson	:	REX C. ESTOPEREZ Assistant Secretary and Chief of Staff (COS)
Vice Chairperson	:	NOEL A. PADRE Assistant Secretary for Policy Research and Development
Members	:	Atty. PAZ J. BENAVIDEZ II Assistant Secretary for Regulations

Engr. ARNEL DE MESA

Assistant Secretary for Operations

JUNIBERT E. DE SAGUN

Assistant Secretary for Consumer Affairs and
OIC-Director, Agribusiness and Marketing Assistance
Service

U-NICHOLS A. MANALO

Director, Field Operations Service

HONORIO C. FLAMEÑO

Director, Information and Communications
Technology Service

Atty. DEMOSTHENES R. ESCOTO

Director, Bureau of Fisheries and Aquatic Resources

PAUL C. LIMSON, DVM

Director, Bureau of Animal Industry

GERALD GLENN F. PANGANIBAN

Director, Bureau of Plant Industry

PRS Director

Role, Duties and Responsibilities

- a. Sets the strategic direction and goals to support the organization's data management and decision-making needs;
- b. Implements governance policies, procedures, and framework for the project;
- c. Reviews and recommends the required resources, including budget, workforce, technology, and infrastructure;
- d. Provides overall guidance to the Technical Working Group (TWG) in the implementation of the ASSIST;
- e. Monitors and assesses the progress of the project implementation;
- f. Recommends strategic policies for the efficient implementation of the ASSIST; and
- g. Convenes meetings as necessary to discuss the progress and other matters related to the project implementation.

B. TECHNICAL WORKING GROUP

Chairperson : **HONORIO C. FLAMEÑO**
Director, ICTS



Co-chairperson : **PRS Director**

Members : All subgroup Leads and Co-Lead
ICT Support Group Lead and Co-Lead
Roberto G. Villa, OSEC
Jocelyn O. Mogado, FMS
Karen S. Marte, PMS
Alvin Paul J. Dirain, PDS

Role, Duties and Responsibilities

- a. Establishes and maintains governance policies, procedures, and framework for the project;
- b. Determines the required resources, including budget, workforce, technology, and infrastructure;
- c. Monitors and reports on the progress of the project implementation;
- d. Provides technical guidance to the TWG sub-groups;
- e. Finalizes and analyzes sub-group outputs;
- f. The TWG may invite experts as approved by the Steering Committee when necessary; and,
- g. Convenes meetings as necessary to finalize and analyze the sub-group outputs;
- h. Performs other functions assigned by the Steering Committee.

B1. TWG Sub-Group on Production Supply and Demand, Agribusiness and Trade Data

Team Leader : **TISHA PIA E. DE LA ROSA**
Chief, Macro-Economic Policy Division, PRS

Co-Team Leader : **LENY G. PECSON**
Chief, Agribusiness Industry Support Division, AMAS

Members : Patricia Ann A. Pielago, PRS
Ardibel S. Villanueva, PRS
Virgilio Morales III, PMS
Cristine D. Baldelomar, AMAS
Leonora V. Gabriel, AMAS
Representative, BPI
Representative, BAI
Maria Abegail A. Albaladejo, BFAR
Joselito R. Somga, DVM, BFAR
Representative, NMIS
Representative, PCA
Representative, PhilFIDA



Melanie L. Santos, PRRI
 Arnulfo L. Jacobe, SRA
 Wilfredo Monares, SRA
 Anne Kristine E. Dilay, SRA
 Martin T. Tacloban, NIA
 Bernard B. Masa, PCAF
 Kelvin Jerome R. Rualo, PCAF
 Kayne D. Cui, NDA
 Representatives, Banner Programs
 Geronimo C. Dela Cruz, HVCDP
 Regine Patiño, HVCDP
 Jhean Laila Sinfuego, NCP
 Kristine Gabrielle Soriano, NCP
 Percival B. Gealone, Jr., NLP
 Marife C. Estellanan, NLP
 Lois Daniel M. Jacela, NOAP
 Karen G. Estrella, NUPAP
 Uriel Martin Ramilo, NUPAP
 Maria Jeannah R. De San Juan, ICTS
 Jayson C. Villanueva, ICTS
 Imelda B. Breganza, ICTS
 Leo Lorenz M. Litonjua, ICTS
 Brian Kentley P. Ong, ICTS
 Charmaine Ellyn M. Resco, ICTS

B2. TWG Sub-Group on Product Standards, Food Safety, Production & Post-production Support Facilities and Research, Development & Extension

Team Leader : **BUREAU OF PLANT INDUSTRY**

Co-Team Leader : **ENGR. ARNEL L. TENORIO**
 Interim Division Chief, BAFE-PKMDD

Members : Sam A. Del Rosario, BPI
 Christopher S. Cruz, BPI
 Representative, BAFS
 Carmelita V. Alkuino, FDC
 Frederick M. Gonzales, FDC
 Frederick G. Ydian, NFA
 Maria Abegail A. Albaladejo, BFAR
 Dr. Sonia S. Songa, BFAR
 Cindy C. Alfonso, ATI
 Edmer B. Dacillo, ATI
 Representative, BAI
 Jocel Anne C. Yamson, BAR



Apple E. Llarena, BAR
Representative, BSWM
Representative, NMIS
Jean Nanette C. Sumagaysay, SRA
Raphael Henri B. Mundo, SRA
Evangeline P. Garcia, SRA
Lenard Bryle P. Rosal, NDA
Umberto V. Abid, NDA
Representative, PCA
Representative, PhilFIDA
Representative, PCC
Luis Alejandro I. Tamani, PhilRice
Arturo C. Arocena, Jr., PhilRice
Evangeline P. Garcia, PRRI
Luisito Ruel S. San Miguel, NIA
Thadeus A. Mariano, PFDA
Miguel M. Pilarta, PFDA
Kristina Luz B. Sebastian, PhilMECH
Paulo Gabriel R. Bernardo, PhilMECH
Carl Vincent Gapasin, HVCDP
Francisca Bormeda, HVCDP
Representative, AMAS
Joseph C. Pacon, PRDP
Jeffrey G. Tubo, ICTS
Immanuel Samuel DC. Bautista, ICTS
Tim Carlo C. Tapia, ICTS
Teresita M. Cruz, ICTS
Mark Harris C. Jamilan, ICTS

B3. TWG Sub-Group on Disaster Risk Reduction and Management

Team Leader : **LORNA BELINDA L. CALDA**
OIC-Chief, FPOPD

Co-Team Leader : **PERLA L. GINES**
Senior Agriculturist, FPOPD

Members : Engr. Romansito DG. Guerrero, BPI
Aileen D. Agcaoili, BPI
Representative, BAI
Representative, BSWM
Wilhelm S. Tiangco, NIA
Representative, NTA
Representative, PhilFIDA

Representative, PCA
 Representative, PRRI
 Engr. Glenn M. Oca, BAFE
 Representative, All DA Banner Programs
 Riciena Louise Bulingot, NCP
 Christian Almirez, HVCDP
 Justise Ocampo, HVCDP
 Mark Joseph N. Cuervo, NOAP
 Annalyn R. Garay, ACPC
 Joel Q. Matira, ACPC
 Maria Abegail A. Albaladejo, BFAR
 Rex Ian Berja, BFAR
 Engr. Laverne C. Olalia, SRA
 Helen B. Lobaton, SRA
 Bryan DC. Avelino, ICTS
 Andrea Jhane D. Morania, ICTS
 Al John O. Acal, ICTS
 John Patrick F. Lachica, ICTS

Role, Duties and Responsibilities of the TWG-sub Groups

- a. Identifies the data requirements needed for ASSIST;
- b. Ensures the standardization of data sets for submission;
- c. Consolidates and interprets the standardized data sets for dashboard creation;
- d. Creates the necessary dashboard for their office / sub-group;
- e. Submits reports and required documents;
- f. Coordinates with DA operating units for the ASSIST requirements;

C. ICT SUPPORT GROUP

Team Leader : **JULIET R. MANGUERRA**
Chief, DMD

Co-Team Leader : **CAMILO A. ANDI, JR**
Chief, SysADD

TEDDY T. CASUCOG
OIC-Chief, NOMD

Members : Laurenz Marvin A. Rosales, ICTPSD
Ma. Elena Camille B. Salgado, ICTPSD
Wilfred V. Mogado, DMD
Jayson C. Villanueva, DMD
Immanuel Samuel DR. Bautista, DMD
Maria Jeannah R. de San Juan, DMD
Andrea Jhane G. Morania, DMD

Jeffrey G. Tubo, DMD
 Bryan DC. Avelino, DMD
 Darlene R. Abainza, SysADD
 Imelda B. Breganza, SysADD
 Leo Lorenz M. Litonjua, SysADD
 Tim Carlo C. Tapia, SysADD
 Al John O. Acal, SysADD
 Brian Kently P. Ong, SysADD
 Mark Harris C. Jamilan, SysADD
 John Patrick F. Lachica, SysADD
 Teresita M. Cruz, SysADD
 Charmaine Ellyn M. Resco, SysADD
 Jacky Marn C. Hortaleza, NOMD

Role, Duties and Responsibilities

- a. Provides assistance/technical support in the review of datasets for standardization, integration and report generation;
- b. Provides ICT capacity-building activities in support of the project;
- c. Identifies technology requirements in support of the project; and,
- d. Performs other functions assigned by the Steering Committee.

D. TECHNICAL SECRETARIAT

Head	:	XERXEES R. REMOROZO Chief, ICTPSD
Co-Head	:	DARLENE R. ABAINZA Assistant Chief, SysADD
Members	:	Christine D. Baldelomar, AMAS Xatherine Xara G. Sto. Domingo, PMS Representative, FOS Representative, BAFE Ria Zabrina A. Amistoso, ICTS Maureen O. Galarrita, ICTS Maria Lourdes Sarah C. Cacas, ICTS Razel B. Gabiola, ICTS Jocelyn D. Custodia, ICTS Annielou D. Ramirez, ICTS Maria Angela Pestaño, Office of the Chief of Staff Troadio U. Montemayor, OSEC

Role, Duties and responsibilities

- a. Acts as an overall facilitator of project activities;
- b. Provides administrative and technical support to the PSC, TWG, ICT Support Group, project teams, and stakeholders;
- c. Coordinates meetings, workshops, training, invitations and related events as required and provides onsite support for participants at events;
- d. Prepares and keeps reportorial requirements such as minutes of meetings and project documents;
- e. Performs other functions assigned by the Steering Committee.

The above Committee, Technical Working Group, TWG Sub-Groups, Support Groups and Secretariat are authorized to hold meetings and the expenses incurred during the meetings shall be chargeable against OSEC funds and other available funds, while traveling expense, per diem and incidental expenses to be incurred by the above officials and personnel in the performance of their duties and responsibilities as designated are chargeable against their respective offices' funds, subject to existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force unless revoked in writing. All other orders, memoranda, and issuances inconsistent are deemed revoked.

Done this 29th day of August 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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