



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 903

Series of 2023

SUBJECT: DESIGNATION OF ANGELITA D. MARTIR AS OFFICER-IN-CHARGE, OFFICE OF THE DIRECTOR, FIELD OPERATIONS SERVICE IN CONCURRENT CAPACITY AS THE CHIEF OF SPECIAL PROJECTS COORDINATION AND MANAGEMENT DIVISION (SPCMAD)

In the exigency of service and in view of the official travel of Director U-Nichols A. Manalo to the United States of America, **MS. ANGELITA D. MARTIR** is hereby designated as **OFFICER-IN-CHARGE, OFFICE OF THE DIRECTOR, FIELD OPERATIONS SERVICE (OIC, DIR., FOS)**, in concurrent capacity as Chief of the Special Projects Coordination and Management Assistance Division (SPCMAD).

As such, she shall perform the functions, duties, and responsibilities inherent to the designation and such others as directed by the undersigned and the Secretary.

She is entitled to RATA, travelling expenses, per diems, and incidental expenses that may be incurred in the performance of her functions, duties, and responsibilities, chargeable against OSEC funds and other available funds, subject to existing government accounting and auditing rules and procedures.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations, and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to OIC-Dir. Martir in the performance of her duties and responsibilities.

This Order shall take effect on July 31, 2023 and shall be considered revoked upon the official return of Dir. Manalo on August 9, 2023. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 31st day of July 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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