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SPECIAL ORDER

No. 904

Series of 2023

SUBJECT: DESIGNATION OF THE DA PRDP PROJECT SUPPORT OFFICE (PSO) IN MINDANAO AS MIADP PROJECT SUPPORT OFFICE AND SIX REGIONAL PROJECT COORDINATION OFFICES (RPCOs) COVERING REGIONS 9, 10, 11, 12, 13, AND BARMM AS REGIONAL PROJECT COORDINATION OFFICES OF THE MINDANAO INCLUSIVE AGRICULTURE DEVELOPMENT PROJECT (MIADP)

In the exigency of service and in order to pursue the implementation of the Mindanao Inclusive Agriculture Development Project (MIADP), the Project Support Office (PSO) Mindanao Cluster and Regional Project Coordination Offices (RPCOs) of Regions 9, 10, 11, 12, 13, and BARMM are hereby designated as the PSO and RPCOs of MIADP, respectively.

The day-to-day responsibilities of Project-wide coordination, support, and project management shall be through the existing Philippine Rural Development Project (PRDP) Project Support Office (PSO) for Mindanao under the direction of the Regional Executive Director (RED) of the Regional Field Office (RFO) 11, who shall serve as the Project Director of MIADP. The roles, responsibilities, and functions of the Project Director of MIADP were all enumerated therein, including their authority as the Head of the Procuring Entity (HoPE). A Deputy Project Director for MIADP may also be designated. The PSO Component/Unit Heads shall facilitate the implementation of the respective MIADP components ensuring sustainability and mainstreaming of the approach to supporting the Project.

The PSO shall have the following functions:

General Functions:

1. Coordinate with and provide assistance to the concerned DA Regional Field Offices/RPCOs, Attached Agencies/Corporations, Programs, Service Units, Other National Government Agencies (NEDA, DBM, etc.), funder and other program partners in the preparation, mobilization and implementation activities of the program; and
2. Establish the internal protocols and external modes of engagement of the program.

Component 1 - Ancestral Domain Planning and Social Preparation:

1. Facilitate the conduct of social preparation activities;
2. Provide technical support to the RPCOs in the preparation of the Ancestral Domain Agricultural Implementation Framework (ADAIF);
3. Prepare the global and annual work plan of the component;
4. Assist in the orientation of the Component 1 Operations Manual;
5. Assist the RPCOs in the conduct of training, workshops and consultations related to the component.

Component 2 - Resilient Ancestral Domain Agri-Fisheries Infrastructure:

1. Assist Component 1 in the development of the Ancestral Domain Agricultural Implementation Framework (ADAIF);
2. Provide technical support to the RPCOs in the review, validation and approval of Component 2 subprojects;
3. Consolidate the Component 2 subprojects for validation;
4. Prepare the global and annual work plan of the Component;
5. Assist in the orientation of the Component 2 Operations Manual;
6. Assist the RPCOs in the conduct of training and workshops related to Component 2.

Component 3 - Ancestral Domain Agri-Fisheries Production and Enterprise Development:

1. Assist Component 1 in the development of the Ancestral Domain Agricultural Implementation Framework (ADAIF);
2. Provide technical support to the RPCOs in the review, validation and approval of Component 3 enterprises;
3. Consolidate the Component 3 subprojects for validation;
4. Assist in the orientation of the Component 3 Operations Manual;
5. Prepare the global and annual work plan of the Component;
6. Assist the RPCOs in the conduct of training and workshops related to Component 3.

Component 4 - Project Management and Support:

1. Assist the DA Bids and Awards Committee (BAC) and RFO BACs in the selection of project consultants and technical support staff;
2. Consolidate the proposed Project Global Work Plan;
3. Establish information, education and communication capacity of the RPCOs and produce the necessary IEC materials;
4. Conduct program advocacy to RFOs, LGUs, national agencies, farmers and fisherfolk groups, SUCs, the private sector and other project partners;
5. Facilitate and coordinate with the PSO the conduct of project management training and workshops (i.e., procurement, financial management, M&E, geo-tagging, safeguards, etc) to the RPCOs and LGUs;
6. Facilitate/assist in the procurement of goods and services for the project-wide use of PSO and RPCOs;
7. Ensure the project compliance to the social and environmental safeguards guidelines of the proposed subprojects;
8. Ensure compliance with the accounting and auditing requirements of the GOP and the funder;
9. Establish M&E and management information systems, and financial management of the project;
10. Provide the necessary technical support/assistance to the PSOs and RPCOs;
11. Provide administrative support to the daily operations of the PSO.

While the existing RFOs in Mindanao will be responsible for field-level implementation, coordination, and monitoring. The RPCOs shall be headed by the Regional Executive Director of the five (5) DA-RFOs and the MAFAR Minister in BARMM, and shall be designated as the RPCO Project Director. Accordingly, they shall serve as the Regional Project Director of MIADP in their respective regions. The roles, responsibilities, and functions of the Project Directors of MIADP were all enumerated therein, including their authority as the Head of the Procuring Entity (HoPE). The RPCO Component/Units Heads shall provide the day-to-day management for each MIADP component.



The RPCOs shall lead the coordination with and provision of assistance to the proponent local government units, regional offices of the National Indigenous Peoples Commission, and other concerned government entities, and other project partners in the implementation of MIADP at the regional level in accordance with the Project's frameworks and Project Operations Manual (POMs).

Coincidentally, to start the implementation of MIADP, the PSO in Mindanao and RPCOs in Mindanao are directed to commence the hiring of administrative and technical staff to support in performing their relevant functions under MIADP based on their approved Procurement Plan by the World Bank.

The mode of procurement to be used will be based on the approved Procurement Manual by the World Bank; supplanted by the World Bank Procurement Regulations for IPF Borrowers (dated November 2020) and the provisions stipulated in the Loan Agreement.

All officials and employees of the Department including the Bureaus, attached agencies and corporations, Service Units and Regional Field Offices are hereby directed to give their full support and cooperation to the PSO and RPCOs in Mindanao in the performance of their functions.

The above officials and personnel are expected to perform duties and responsibilities as designated in concurrent capacity with their regular functions, duties and responsibilities. They shall be entitled to traveling expenses, per diem, incidental expenses and honorarium not exceeding 25% pursuant to DBM Budget Circular No. 2007-2, chargeable against MIADP funds, subject to existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be in force unless otherwise revoked in writing. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 31st day of July 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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