



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 906

Series of 2023

**SUBJECT : RECONSTITUTION OF THE MEMBERS OF THE DEPARTMENT OF AGRICULTURE – CENTRAL OFFICE (DA-CO) UNIFORM COMMITTEE**

In the exigency of service and in view of the change and/or designation of officials in some offices, the members of the DA-CO Uniform Committee are hereby reconstituted as follows:

Chairperson	:	ATTY. JANE C. BACAYO, CESO III Undersecretary-Designate for Administration
Co-Chairperson	:	CHARIE SARAH D. SAQUING OIC, Office of the Assistant Secretary for Finance
Members	:	ATTY. ROLAND A. TULAY Director, Administrative Service
	:	TELMA C. TOLENTINO OIC-Director, Financial and Management Service
	:	ATTY. WILLIE ANN M. ANGSY Director, Legal Service
	:	JESSAMIN B. ARANAS OIC-Chief, Personnel Division
	:	ATTY. MELINDA D. DEYTO Chief, Procurement Division
	:	ALVIN PAUL J. DIRAIN DAEA President

The Committee is hereby instructed to convene immediately and to perform the following functions:

1. Create DA guidelines with respect to proper wearing of prescribed office uniform;
2. Select the most appropriate design and fabrics;
3. Ensure compliance with the Republic Act No. 9242 "An Act Prescribing the Use of the Philippine Tropical Fabrics for Uniforms of Public Officials and Employees

and for other Purposes”, Department of Budget and Management Budget Circular No. 2018-1 “Rules and Regulations on the Grant of Uniform/Clothing Allowance to Civilian Government Personnel and other applicable laws, rules and regulations;

4. Observe the procurement process and review contracts (re: deadline of delivery, quality control, repair and replacement agreement); and
5. Discuss all issues and concerns regarding office uniform and/or clothing allowance.

The Technical Working Group is hereby instructed to provide technical assistance to the committee in the performance of their functions as abovementioned.

**Technical Working Group for Female Uniform:**

**Ms. Cheryl C. Suarez**  
Head, Agriculture and Fisheries Information Division

**Ms. Ana Maria DT. Guatno**  
Member, Management Division

**Ms. Lolita Y. Poliquit**  
Member, Monitoring and Evaluation Division

**Ms. Bella H. Artieda**  
Member, Personnel Division

**Ms. Scilla H. Legaspi**  
Member, Human Resource Development Division

**Ms. Grace E. Trinidad**  
Member, Operations Audit Division

**Technical Working Group for Male Uniform:**

**Atty. Christopher R. Bañas**  
Head, Director, Internal Audit Service

**Mr. Joseph C. Manicad**  
Member, Investment Programming Division

**Mr. Ronald C. Pamittan**  
Member, General Services Division

**Mr. Roberto F. Bulaong, Jr.**  
Member, Management Division



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**Mr. Rowel B. Del Rosario**  
Member, Project Identification and Evaluation Division

Secretariat:

**Ms. Eunice F. Biblanias**  
Administrative Officer V, General Services Division

**Ms. Melinda M. Resco**  
Administrative Aide VI, General Services Division

**Mr. Bernabe L. Taluban**  
Administrative Officer V, Records Division

This order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 31<sup>st</sup> day of July 2023.

  
**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



DA-CO-AS-SO20230721-00159