



DA-CO-USECPP-SO20230727-00025

SPECIAL ORDER

No. 913

Series of 2023

SUBJECT: AUTHORITY TO CLAIM MONTHLY COMMUNICATION ALLOWANCE FOR THE STAFF OF THE UNDERSECRETARY FOR POLICY, PLANNING AND REGULATIONS

This is to authorize **MR. JAYSON G. JUAN**, Administrative Assistant III to claim monthly communication allowance for CY 2023 in order to facilitate effective communication in the performance of his duties and functions:

FUNCTIONS	AMOUNT
<ul style="list-style-type: none">• Provide assistance in the Administrative work of the Office of the Undersecretary.• Act as liaison officer to DFA for all foreign travel of the Undersecretary.• Perform other coordination work as needed/instructed by the Undersecretary	Php 800.00

The said allocation shall be effective retroactive from January 3, 2023 chargeable against the PPO/PRS funds subject to the usual government accounting and auditing rules and regulations.

This order takes effect immediately and shall remain in force until revoked in writing. All other orders issuances inconsistent herewith are deemed revoked.

Done this 31st day of July 2023.

DOMINGO E. PANGANIBAN
Senior Undersecretary

