



Republic of the Philippines

OFFICE OF THE SECRETARY

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SPECIAL ORDER

No. <u>970</u> Series of 2023

SUBJECT

AUTHORITY TO ATTEND THE TRAINING WITH THE PROGRAM TITLE "TOWARDS EFFECTIVE MANAGERIAL COMPETENCIES"

In the interest of service, Ms. Jessamin B. Aranas, OIC-Chief, Personnel Division is authorized to attend on official time the training program entitled "Towards Effective Managerial Competencies" by the Personnel Association of the Philippines, Inc. (POAP) on August 22-25, 2023 at Eurotel Boracay.

She is authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)** chargeable against DA-OSEC funds, subject to its availability and standard government accounting and auditing rules and regulations.

Further, she is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days upon her return.

In the event of withdrawal or non-attendance, a written explanation signed by her immediate supervisor is required.

Done this 11th day of August 2023.

DOMINGO F. PANGANIBAN Senior Undersecretary