



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 991
 Series of 2023

SUBJECT: AUTHORITY TO CONDUCT AND ATTEND THE FY 2024 BUDGET EXECUTION DOCUMENTS WORKSHOP OF THE NATIONAL ORGANIC AGRICULTURE PROGRAM

In the interest of service and to ensure the efficient implementation of activities under the Department of Agriculture - National Organic Agriculture Program (NOAP) and its Operating Units (OUs), the NOAP is hereby authorized to conduct the FY 2024 Planning Workshop and Preparation of Budget Execution Documents (BEDs) on **September 19-21, 2023** through a **hybrid set-up** (combination of face-to-face and virtual participants) at the **NOAP Conference Room, Agribusiness Development Center, DA Central**.

The activity aims to present, review and finalize the NOAP FY 2024 plan and budget proposal with implementation schedule and performance targets (physical and financial) through the BED forms 1,2 and 3.

The following are the authorized to attend:

PARTICIPANTS	NO. OF PARTICIPANTS
Regional Field Offices Organic Agriculture Focal Person and Report Officer (RFOs CAR, I-XIII)	30
Bureaus' Organic Agriculture Focal Person and Report Officer <ul style="list-style-type: none"> • Agricultural Training Institute (ATI) • Bureau of Agricultural Research (BAR) • Bureau of Animal Industry (BAI) • Bureau of Plant Industry (BPI) • Bureau of Soils and Water Management (BSWM) 	10
Planning and Monitoring Service (Planning and Programming Division)	1
Financial and Management Service (Budget Division)	1
National Organic Agriculture Program Coordinating Office	12
TOTAL	54

Expenses such as food and incidental expenses shall be chargeable against the **FPMA funds of the NOAP**.

This Order shall take effect immediately and shall be considered revoked upon the completion of the activity. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 14th day of August 2023.

DOMINGO F. PANGANIBAN
 Senior Undersecretary



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