



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 995
Series of 2023

SUBJECT: DESIGNATION OF MS. JOYCE M. BENGO, MARKET SPECIALIST IV, AGRIBUSINESS AND MARKETING ASSISTANCE SERVICE AS SPECIAL DISBURSING OFFICER (SDO)

In the interest of the service and in view of the Department of Agriculture's participation in mounting MSME and agriculture exhibition to the 2023 Alliance for Financial Inclusion – Global Policy Forum (AFI-GPF) on September 12-15, 2023 at the Philippine International Convention Center, Pasay City. Ms. Joyce M. Bengo, Market Specialist IV, Agribusiness and Marketing Assistance Service is hereby designated as Special Disbursing Officer without additional compensation, pursuant to Section 618 of the Revised Administrative Code as amended.

As special disbursing officer, she is authorized to obtain a cash advance of **Ninety Seven Thousand Pesos (PhP 97,000.00)** to defray costs/expenses, as follows:

Items	Amount (PhP)
1. Food/Meals	78,030.00
2. Exhibit Materials/supplies	7,000.00
3. Transportation Expenses	5,000.00
4. Incidental Expense	8,970.00
Total	97,000.00

She shall be guided by the rules and regulations regarding the handling of government funds. The cash advance should be liquidated upon completion of the purpose for which it was given.

This Order shall take effect immediately and shall remain in force until revoked or modified accordingly.

Done this 15th day of August, 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



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