



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 1096

Series of 2023

**SUBJECT : COMPOSITION OF THE TECHNICAL WORKING GROUPS (TWG) UNDER THE COLD EXAMINATION FACILITY FOR AGRICULTURE (CEFA) PROJECT**

In the exigency of service and in accordance with special Order No. 686, Series of 2023, the following Technical Working Groups (TWGs) under the Cold Examination Facility for Agriculture (CEFA) Project are hereby constituted and shall have the following general functions, duties and responsibilities:

1. Organize Secretariat for each TWG;
2. Present, discuss and resolve issues and concerns of the TWG to the Project Management Office (PMO) and elevate the same to the Steering Committee, if deemed necessary;
3. Coordinate with other TWGs regarding their specific responsibilities;
4. Submit progress/accomplishment reports regularly to the PMO;
5. Conduct regular meetings to update each group member on the status of the tasks, deliverables, ways forward and concerns of the TWG; and
6. Perform other tasks as needed.

**TECHNICAL WORKING GROUPS:**

**A. Harmonization of Quarantine Policies:**

**Chairperson:** Ian Jomari C. Panaga, Policy Research Service (PRS)

**Vice-Chairperson:** Atty. Paul Jerrick O. Mallari, (DA Legal Service)

**Members:**

- Dr. Hyacinth G. Napiloy, Bureau of Animal Industry (BAI)
- Dr. Nancy S. Abes, BAI
- Marites C. Gealone, BAI
- Henrick B. Exconde, Bureau of Plant Industry (BPI)
- Joan-May R. Tolentino, BPI
- Paula R. del Rosario, BPI
- Joselito R. Somga, Bureau of Fisheries and Aquatic Resources (BFAR)
- Maria Glenie Valencia, BFAR
- Dennis F. De Vera, BFAR
- Atty. Angelica M. Villafuerte, BFAR
- Jelyn A. Ramos, BFAR
- Dr. January M. Nones, National Meat Inspection Service (NMIS)
- Dr. Vernadette S. Sanidad, NMIS
- Dr. Theresa P. Wenceslao, NMIS

- Dr. Fatima P. Amparo, NMIS
- Marianne V. Repaso, NMIS
- Percival B. Gealone, Jr., National Livestock Program (NLP)
- Joshua Israel V. Sumague, PRS
- Charlie G. Rivas, Jr., Office of the Assistant Secretary for Regulations (OASR)

**Specific Functions:**

1. Cargo Clearance Process;
2. Profiling of Shipments for Inspection, including risk-categorization of imported agri-fishery products;
3. Development of CEFA Operational and Administrative Guidelines on Quarantine, Inspection and Examination (from cursory inspection and validation of import documents to physico-chemical analyses of agri-fishery products); and
4. Establishment of the DA Central Quarantine Operation Center/Data Hub and development of electronic/on-line Registration and Licensing, Inspection and Monitoring System of Imported Agri-Fishery Products, from arrival of goods up to its final destination (Cold Storage Warehouse; Processing Plant; direct market outlet.

**B. Site Identification and Establishment of Facilities for the First Border Inspection:**

**Chairperson:** Atty. Rexford Ramos, Office of the Assistant Secretary for Inspectorate and Enforcement (DA-I&E)

**Vice-Chairperson:** Dr. Enrico Miguel Capulong, BAI

**Members:**

- Dr. Reynaldo Quilang, BAI-NCR
- Dr. Melika Adriatico, BAI-Region VII
- Dr. Gerald Montierro, BAI-Region IV-A
- Dr. Romeo Manalili, BAI-Region III
- Dr. Maria Teresa Bacayo, BAI-Region XI
- Jacqueline R. Ramos, BPI
- Allen Marven Tinhay, BPI
- Dr. Karen O. Alejo, BFAR
- Ma. Lucita O. Gulle, BFAR
- Julieta Guevarra, BFAR
- Engr. Jon Knox Kassey R. Tkel, NMIS
- Arch. Marianne Joy G. Limbo, NMIS
- Engr. Mark Lester L. Natividad, BAFE

**Specific Functions:**

1. Determine and identify project sites, with due consideration on the project space requirement, within the vicinity of major ports of entry or off-dock site/s, concurred by the Project steering Committee and approved by DA top Management;
2. Coordinate and initiate, when applicable, the necessary Memorandum of Understanding/Agreement with relevant authorities such as Philippine Ports Authority, Bureau of Customs, and other stakeholders, on the use of



- private properties (lot and other facilities in the project site), further determining availability, proof of ownership of property/ies, terms of use, and other vital information, prior to construction;
3. Recommend the final building design and specification of the facilities, including the conduct of appropriate soil analysis and land contour mapping of the proposed site;
  4. Prepare and submit detailed plan and timelines for the construction until its completion;
  5. Determine and recommend appropriate Cold Storage Warehouse (CSW) Management System; and
  6. Oversee the execution and completion of the approved structural and management plan.

### **C. Construction and Procurement of First Border Inspection Facility:**

**Chairperson:** Adolfo Areola, Office of the Assistant Secretary for DA Inspectorate and Enforcement (DA-IE)

**Vice-Chairperson:** Engr. Noemi L. Carpio, Bureau of Agriculture and Fisheries Engineering (BAFE)

**Members:**

- Engr. Philip Francis C. Jagunap, BAFE
- Giselle Iglesias, BAI
- Leoncio Ventucillo, BAI
- Elvin A. Carandang, BPI
- Julie Anne A. Aragones, BPI
- Engr. Arnold Morales, BFAR
- Wilhelmina Pearl C. Guliman, BFAR
- Madelaine Manapat, BFAR
- Dr. Easter F. Oblena, NMIS
- Saturnino H. Ufemia, NMIS

### **Specific Functions:**

1. Submission of proposed CEFA architectural and engineering designs to the Project Management Office (PMO) and Steering Committee for their approval;
2. Review of Detailed Engineering Design (DED) and ensure compliance with existing relevant building codes, rules, and regulations;
3. Validate the specifications of the building materials and equipment as required by the approved Architectural and Engineering Design as to standard performance specifications and relative parameters;
4. Assist the Bids and Awards Committee (BAC) in the evaluation of technical proposals in accordance with the criteria set in the Bidding Documents; and
5. Oversee, in coordination with the Construction Team, the actual project establishment and construction activities.



#### **D. Establishment of the CEFA Integrated Laboratory:**

**Chairperson:** Dr. Riva Marie Gonzales, BAI

**Vice-Chairperson:** Dr. Sonny B. Conde, BPI

**Members:**

- Dr. Rachel Azul, BAI
- Hernando M. Tipa, BAI
- Noreen D. Escobar, BPI
- Darrell DC. Benedicto, BPI
- Laurie A. Salumbides, BPI
- Sonia A. Somga, BFAR
- Joseph Adrian G. Loja, BFAR
- Freda V. Roxas, BFAR
- Dr. Rona Regina I. Reyes, NMIS
- Remedios F. Micu, NMIS
- Danica Angeline P. Dimaya, NMIS
- Christine Mae A. Mundoc, NMIS

**Specific Functions:**

1. Determine the space and technical requirements for the integrated laboratory;
2. Identify latest and appropriate machines, equipment, supplies and other materials necessary for the operation of the laboratory;
3. Determine and submit administrative and personnel requirements in support to operations of the integrated laboratory;
4. Prepare and submit a detailed plan including timelines for the construction of the integrated laboratory;
5. Provide technical assistance in the development of policies and guidelines related to the operation and administration of the laboratory; and
6. Oversee the execution and implementation of the approved plan

Expenses of the above members of the TWGs in the performance of their functions, duties and responsibilities such as meals, accommodation, travelling, and other incidental expenses are chargeable against CEFA Project and/or their respective offices' funds, subject to availability of funds and existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing. All other orders, memoranda and other issuances inconsistent herewith are deemed revoked or amended.

Done this 6th day of September 2023.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



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