

SPECIAL ORDER

No. 1098

Series of 2023

SUBJECT : **AUTHORITY TO CONDUCT AND PARTICIPATE IN THE FY 2023 YEAR-END ASSESSMENT AND FY 2024 OPERATIONAL PLANNING WORKSHOP OF THE BUREAU OF AGRICULTURE AND FISHERIES STANDARDS (BAFS) - ADMINISTRATIVE SUPPORT SERVICES (ASS), OCTOBER 16 - 20, 2023, REGION I**

In the exigency of service and in order to assess the accomplishments of FY 2023 and operational plan for FY 2024 in relation to all the administrative services, the DA-BAFS is hereby authorized to conduct its BAFS-ASS Year-End Assessment and FY 2024 Planning Workshop on **October 16-20, 2023** in **Region I**. The said workshop aims to accomplish the following:

- 1. Turnover of ISO documents and accountability from the BAFS-Technical Services Division (TSD) to the BAFS-ASS;
- 2. Turnover of the Strategic Performance Management System (SPMS) documents and accountability from the BAFS-TSD to the BAFS-ASS;
- 3. Increase knowledge on intranet connection and cyber security; and
- 4. Increase knowledge on the BAFS Program to Institutionalize Meritocracy and Excellence in Human Resources Management (PRIME-HRM).

The following are the authorized BAFS personnel to attend the workshop:

No.	Name	Position/Designation
1	Dir. Karen Kristine A. Roscom, PhD	Director IV
2	Ms. Mary Grace R. Mandigma	Assistant Director - Designate
3	Ms. Roxanne P. Lizardo	Administrative Officer V
4	Mr. Frederick C. Crisol	Planning Officer III
5	Ms. Rosemarie V. Calibo	Information Officer III
6	Mr. Mark F. Matubang	Supervising Science Research Specialist/ Procurement Coordinator
7	Ms. Alpha M. Lanuza, DVM	Senior Science Research Specialist
9	Ms. Nikki Rose G. Alegre	Science Research Specialist I
10	Mr. Mark Brian E. Umali	Personnel Specialist
11	Ms. Angel Mae L. Conda	Planning Specialist
12	Ms. Kristine D. Nuqui	Senior Administrative Assistant III

No.	Name	Position/Designation
13	Ms. Rowena B. Dacanay	Senior Administrative Assistant II
14	Ms. Stephanie L. Bulanadi	Senior Administrative Assistant II
15	Mr. France Earvynne R. Enriquez	Senior Administrative Assistant I
16	Mr. Allister F. Budlao	Senior Administrative Assistant I
17	Mr. Jomer E. Tadena	Senior Administrative Assistant I
18	Mr. Jonathan P. Martinez	Administrative Assistant VI
19	Mr. Mark Paulo J. Padullon	Administrative Assistant VI
20	Representative	Administrative Assistant VI
21	Ms. Jaeryl Lordein V. Ramos	Administrative Assistant V
22	Ms. Ma. France B. Boncacas	Administrative Assistant V
23	Mr. Angelo N. Custodio	Administrative Assistant V
24	Ms. Joanna Raveana Alejandro	Administrative Assistant V
25	Ms. Reylen G. Escordial	Administrative Assistant V
26	Ms. Cris Venus F. Basas	Administrative Assistant V
27	Ms. May Ann B. Redulfa	Administrative Assistant V
28	Ms. Ederlie F. Magdalita	Administrative Assistant V
29	Mr. Aron G. Gentolia	Administrative Assistant II
30	Mr. Ricky B. Mangalindan	Administrative Assistant II
31	Mr. Ryan G. Molato	Administrative Assistant II
32	Mr. Elpidio J. Lobos	Administrative Assistant II
33	Mr. Jonhay Z. Isip	Administrative Assistant II
34	Mr. Samuel Z. Gelilio	Administrative Assistant II
35	Mr. Ronaldo M. Badillo	Administrative Assistant II
36	Mr. Larry A. Yumang	Administrative Assistant II
37	Mr. Roniel V. Bayanay	Administrative Assistant II
38	Mr. Jilbert M. Ramer	Administrative Assistant II
39	Representative	Administrative Assistant II



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

Expenses to be incurred in the conduct of the activity, such as honorarium of the resource speaker, lease of venue, food and accommodation, transportation, supplies and materials, shall be chargeable against BAFS Regular Funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 6th day of September 2023.


DOMINGO F. PANGANIBAN
Senior Undersecretary



DA-CO-OSEC-SO20230814-00480