



Republic of the Philippines  
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DA-CO-AS-SO20230905-00197

**SPECIAL ORDER**

No. 1106  
Series of 2023

**SUBJECT : AUTHORITY TO ATTEND THE TRAINING WITH THE PROGRAM  
TITLE "MOTIVATING TOWARDS PEAK PERFORMANCE"**

In the interest of service, the following Budget Division personnel are authorized to attend on official time the training program entitled "Motivating Towards Peak Performance" by the Personnel Officers Association of the Philippines, Inc. (POAP) on September 26-29, 2023 at Ninongs Hotel, Legazpi City:

NAME	POSITION
1. Ms. Lita G. Baldoz	Administrative Assistant III
2. Ms. Josefina R. Genato	Administrative Assistant III

They are authorized to collect the registration fee of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)** for each participant, chargeable against DA-OSEC funds, subject to its availability and standard government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 8th day of September 2023.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary

