



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman 1100 Quezon City  
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

## **SPECIAL ORDER**

No. 1117

Series of 2023

### **SUBJECT : COMPOSITION AND FUNCTIONS OF THE AGRICULTURAL COMPETITIVENESS ENHANCEMENT FUND (ACEF) REGIONAL COORDINATING UNITS (ACEF RCUs)**

In the exigency of the service, the composition and functions of the ACEF RCUs under the respective DA Regional Field Offices (RFOs) created under DA-LBP-CHED Joint Memorandum (JM) No. 01, Series of 2021 (The Revised ACEF Implementing Rules and Regulations) shall be as follows:

#### Composition

Head : Regional Technical Director (RTD) for Operations  
Vice-Head : Chief, Program Monitoring and Evaluation Division (PMED)  
Members : Representatives from PMED, AMAD, RAED and RAFIS  
Representatives from the Banner Programs  
Contract of Service (to be hired)  
Others as may be designated by the Regional Executive Director

#### Functions

1. Provide the needed assistance by all ACEF Program beneficiaries (e.g., technical assistance to prospective loan borrowers in complying with documentary requirements under the credit program; coordination with State Universities and Colleges (SUCs) concerning their R&D projects; and coordination with the Higher Education Institutions (HEIs) and CHED Regional Offices (CHEDROs) as regards the concerns of the scholarship grantees);
2. Monitor the implementation of the ACEF program at the field level, in coordination with the program implementers/implementing partners such as the LBP Lending Centers, the CHEDROs and the HEIs/SUCs;
3. Provide assistance at the field level concerning past due ACEF loan accounts under the Old ACEF Lending Program;
4. Together with the concerned LBP Lending Centers, coordinate with and facilitate the convening of the Regional/Provincial Loan Facilitation Team (LoFT) to meet/discuss on a regular basis issues concerning the implementation of the ACEF Credit Program;
5. In coordination with the concerned LGUs (i.e., the Provincial and/or Municipal/City Agricultural Offices and the Barangays), provide assistance to the LBP Lending Centers in guiding, monitoring the activities of, and reminding borrowers under the ACEF Credit Program as regards their loan obligations; and

6. Promote the ACEF Program to all intended beneficiaries.

Travelling expenses, communication services, salaries and premium of Contract of Service (COS) personnel and other related expenses to be incurred in the performance of their duties and responsibilities on ACEF related activities is chargeable against the Income Fund of the DA-ACEF Trust Fund being maintained by the Land Bank of the Philippines.

This Order shall take effect immediately and remain in force until revoked in writing.

All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 8th day of September 2023.

  
**DOMINGO F. PANGANIBAN**  
Senior Undersecretary 



DA-CO-OHVCRC  
MM20230817-00201

