



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 1155  
Series of 2023

**SUBJECT : AUTHORITY TO CONDUCT THE WORKSHOP ON THE PREPARATION OF INTERIM FINANCIAL REPORT (IFR) FOR THE ORIGINAL LOAN (OL), FIRST ADDITIONAL FINANCING (AF1) AND GLOBAL ENVIRONMENT FACILITY (GEF) GRANT**

In the interest of the service, the Philippine Rural Development Project - National Project Coordination Office (PRDP-NPCO), is hereby authorized to conduct the Workshop on the **Preparation of Interim Financial Report Preparation (IFR) for the Original Loan (OL), First Additional Financing (AF1) and Global Environment Facility (GEF) Grant on September 19 to 22, 2023 in Region 4A.**

The objectives of the activity is for the PRDP Project Support Officer (PSOs) to further review their respective expenditures reported in their Statement of Receipts and Expenditures (SREs) versus Statement of Expenditures (SOEs) or against their Report of Checks Issued (RCI) to determine if there are still unreported amount to be included in their last and final IFR. Further, this workshop will enable the NPCO to have enough time to review, process and submit the Withdrawal Applications to the World Bank Client Connection and determine the estimated amount to be refunded to the World Bank after September 30, 2023, the deadline of application.

The following offices are hereby authorized to attend and participate in the activity:

<b>Participants</b>	<b>Offices</b>	<b>No. of participants</b>
Finance and Budget Staff	PRDP NPCO	12
Finance staff	PSO Luzon A	3
Finance staff	PSO Luzon B	3
Finance Staff	PSO Visayas	3
Finance Staff	PSO Mindanao	3
Finance Staff	Special Projects Coordination and Management Assistance Division (SPCMAD)	3
Admin Support	PRDP - NPCO	3
	<b>Total</b>	<b>30</b>

Expenses to be incurred during the activity such as food, venue, accommodation, and other incidental expenses shall be chargeable against the PRDP-NPCO funds, while travelling expense, per diem and incidental expense of participants shall be chargeable against their respective offices' funds, subject to existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 18th day of September 2023.

**DOMINGO F. PANGANIBAN**  
Senior Undersecretary



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