



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474



DA-CO-AMAS-SO20230918-00077

SPECIAL ORDER

No.: 1167
Series of 2023

Subject: **DESIGNATION OF LUDIVINA F. RUEDA AS SPECIAL DISBURSING OFFICER FOR THE YOUNG FARMERS CHALLENGE (YFC) PROGRAM LAUNCHING ON SEPTEMBER 28, 2023**

In the interest of service, **LUDIVINA F. RUEDA**, Supervising Agriculturist, is hereby designated as SPECIAL DISBURSING OFFICER (SDO) to handle cash advance in relation to the YFC Program Launching on September 28, 2023 at the Coconut Palace, Pasay City.

The cash advance amounting to **Two Hundred Twenty-Four Thousand Eight Hundred Pesos (Php 224,800.00)** will be used to defray expenses for meals, fuel/transportation, other supplies and materials and incidental/miscellaneous (as attached), chargeable against DA Young Farmers Challenge Funds, subject to existing accounting and auditing rules and regulations.

As SDO, she shall be guided by the rules and regulations regarding the handling of government funds. The cash advance shall be liquidated upon completion of the purpose for which it is given.

This order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 14th day of September, 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary

**LAUNCHING OF THE FY 2023 YOUNG FARMERS CHALLENGE (YFC) PROGRAM
BUDGETARY REQUIREMENTS**

Particulars	Amount (Php)
Representation	131,600.00
<i>Ingress on September 27, 2023 Lunch and Dinner (Php360 x 30pax)</i>	<i>21,600.00</i>
<i>September 28, 2023 -Catering Service including food Breakfast, AM Snacks, Lunch and PM Snacks (PhP550 x 200 pax)</i>	<i>110,000.00</i>
Gasoline/Fuel and Transportation	20,000.00
Other Supplies and Materials <i>(Tarpaulin, Sash Garland, Technical Equipment, etc.)</i>	72,000.00
Miscellaneous/Incidental	1,000.00
TOTAL	224,800.00