



Masaganang Agrikultura,
Mawalanang Ekonomiya

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OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 1194

Series of 2023

SUBJECT : AUTHORITY TO CONDUCT AND PARTICIPATE IN THE DA INTERVENTIONS MONITORING SYSTEM (IMS) USER TRAINING

In the interest of service and pursuant to its mandate, the Monitoring and Evaluation Division of the Planning and Monitoring Service (PMS-MED) is hereby authorized to conduct the DA Interventions Monitoring System (IMS) Users Training on October 23 to 27, 2023 in CALABARZON.

The training aims to ensure that all users in the Department have the necessary skills to effectively utilize the IMS developed for reporting of accomplishments of DA programs and projects. Specifically, the workshop aims to:

- Familiarize the users on the IMS features and functionalities;
- Enhance users' capacity in preparing, encoding and generating accomplishment reports;
- Gather feedback and suggestions in the improvement of the system; and
- Identify best practices in data reporting (specifically in providing timely and reliable reports) being implemented by offices.

The following IMS users from the DA Offices/Units listed below are hereby authorized to participate in the training:

Operating Unit/Office	IMS Users/Designation	Number of Participants
Total		120
National Banner Programs	Encoder of NRP, NCP, HVCDP, NLP, NOAP, HALAL, and NUPAP – (1 pax each)	7
RFOs CAR to XIII	Reviewer (PMED Chief) - (1 pax) Encoder of HALAL, NUPAP, Regular (PMED), and Marketing – (1 pax each)	75
ATI	Reviewer (1) Encoder of HALAL, NUPAP, and Regular – (1 pax each)	4
BPI	Reviewer (1) Encoder of NUPAP and Regular (1 pax each)	3
AMAS BAI, BSWM, & PRRI	Reviewer (1) Encoder of Regular (1)	8
AMEFI (ABEMIS)	Encoder and ABEMIS Developer	2
OMIS	Developer	2
ICTS	FFEDIS and FFRS of RSBSA Developer	2
PMS	Director, MED Chief and Staff	12
Secretariat/Drivers	-	5

Travelling expenses and per diem of participants shall be charged against their respective units. All other expenses including food, accommodation, other incidental expenses shall be charged against PMS funds, subject to the availability of funds, and the existing government accounting and auditing rules and regulations.

This order shall take effect immediately and revoke all issuances, memoranda inconsistent herewith.

Done this 25th day of September 2023.

DOMINGO F. PANGANIBAN
Senior Undersecretary



DA-CO-PMS-SO20230913-00029

