



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 1363

Series of 2023

SUBJECT: DESIGNATION OF DA MONITORING AND EVALUATION (M&E) FOCAL PERSONS FOR THE PHILIPPINE DEVELOPMENT PLAN (PDP) 2023-2028

In the exigency of service and to ensure the systematic and timely assessment and reporting of the progress of DA's commitments in the Philippine Development Plan (PDP) 2023-2028, the following personnel are hereby designated as Monitoring and Evaluation (M&E) Focal Persons of their respective offices:

Operating Unit (OU)	Focal Person	
	Permanent	Alternate
1. ACPC	Mr. Kennedy A. Garabiag	Ms. Jenny T. Aspilan
2. AMAS	Mr. Ronaldo S. Caddarao	Ms. Danica C. Cunanan
3. ATI	Ms. Milagros C. Urbano	Ms. Cindy C. Alfonso
4. BAFS	Mr. Frederick C. Crisol	Ms. Angel Mae L. Conda
5. BAR	Ms. Glacelle Alyne C. Malinao	Ms. Apple E. Llarena
6. BFAR	Ms. Jermaine I. Lacsamana	Ms. Vhea N. Salcedo
7. BSWM	Ms. Cathlyn Joy P. Dela Torre	Engr. Jemar Raquid
8. HVCDP	Mr. Carl Vincent D. Gapasin	Mr. Christian L. Almirez
9. NCP	Ms. Riciena Louise Z. Bulingot	Ms. Kristine Gabrielle O. Soriano
10. NFA	Ms. Rosalyn D. Comia	Mr. Frederick G. Ydian
11. NFRDI	Ms. Marites B. Chiuco	Mr. Tyronne James J. Buico
12. NIA	Engr. Reynaldo S. Nilo	Mr. Patrick R. Rillon
13. NLP	Ms. Diosamia M. Sevilla	Ms. Jennifer M. Briquillo
14. NRP	Ms. Adriel Carabeo Abando	Ms. Diana Rose Flores Gaspar
15. PCA	Ms. Karla Ivanah D. Borromeo	Ms. Jamae Marie B. Santos
16. PhilFIDA	Ms. Pelita R. San Juan	Ms. Margareth D. Inguito
17. PhilMech	Ms. Hilda G. Tomas	Ms. Mae Anne C. Lagmay
18. SRA	Ms. Digna D. Gonzales	Mr. Milbert Arnold Z. Racelis

The designated focal persons from these Operating Units (OUs) shall have the following responsibilities:

- Oversee the conduct of all monitoring and evaluation activities relative to the Department's commitments in the PDP 2023-2028;
- In consultation with the concerned units within their respective offices, establish and flesh out the detailed information regarding PDP 2023-2028 indicators and targets such as the technical definition, methodology, disaggregation, timelines for data gathering and reporting, key assumptions and risks, and resource requirements, among others;

- c.) Ensure that all relevant PDP indicators and targets (national and regional level) are properly coordinated and disseminated to the management and all concerned units within the OU including regional counterparts, satellite offices, other contributing DA agencies, and other relevant stakeholders, as applicable;
- d.) Prepare and submit to the Planning and Monitoring Service – Monitoring and Evaluation Division (PMS-MED) all PDP reportorial requirements requested by the National Economic and Development Authority (NEDA) for the Philippine Development Report (formerly Socioeconomic Report), Philippine Statistics Authority (PSA) for the Statistical Indicators on Philippine Development (StatDev), and other requirements of oversight agencies;
- e.) In coordination with their respective Neutral Evaluation Units (NEU), set out the priority evaluations to be pursued as a means of measuring and obtaining evidence on results derived from strategies and priority interventions laid out in the PDP;
- f.) Ensure that their respective OUs are on track towards achieving their committed targets in the PDP. In consultation with the management and concerned units, provide an analysis of the facilitating and constraining factors that affected the OU's performance, and prepare a catch-up plan, as needed; and
- g.) Serve as PMS-MED's point of contact for all M&E related activities and requests in relation to the PDP 2023-2028.

All officials and employees of the Department, including Bureaus, Attached Agencies and Corporations, DA Service Units and Regional Field Offices, are hereby advised of these designations, and are directed to give their full support and cooperation.

Traveling expenses, per diems, and incidental expenses of the designated focal persons in the exercise of their functions shall be charged against their respective offices, subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 10th day of November 2023.


FRANCISCO TIU LAUREL, JR
Secretary



DA-CO-PMS-SO20231006-00034

