

SPECIAL ORDER

No. 1399
Series of 2023

SUBJECT : AUTHORITY TO CONDUCT AND PARTICIPATE THE WORKSHOP ON THE PREPARATION ON THE FY 2025 BUDGET FOR THE DA-DISASTER RISK REDUCTION AND MANAGEMENT RELATED PROGRAMS, PROJECTS, AND ACTIVITIES

In the interest of service, the Field Programs Operational Planning Division - Disaster Risk Reduction and Management Section (FPOPD-DRReaMS) is hereby authorized to conduct Workshop on the Preparation of the FY 2025 Budget for the DA-Disaster Risk Reduction and Management-related Programs, Projects, and Activities (PPA) on November 20-24, 2023 in Puerto Princesa City, Palawan.

The activity aims to:

- Present and review the FY 2025 Proposed Work and Financial (W&F) Plans of the DA Operating units (OUs) related to disaster risk reduction and management;
- Consult with the DA-Central Office Budget Division and Planning and Programming Division, and solicit comments and inputs on the proposed W&F Plan of the OUs;
- Consolidate and prioritize PPAs and its corresponding budgetary requirements, deliverables, and timelines; and
- Come up with the final draft of the DA FY 2025 Proposed Work and Financial (W&F) Plans related to disaster risk reduction and management

The authorized participants in the workshop are the following:

Office	Number of Participants
DA Central Office	18
Field Operations Service	
Office of the Director	2
Field Programs Operational Planning Division	12
Financial and Management Service	
Budget Division	2
Planning and Monitoring Service	
Planning and Programming Division	2
DA Regional Field Offices (RFO)	45
DRR Focal, Alternate Focal & Budget Officer	
CAR	3
Region I	3
Region II	3
Region III	3
CALABARZON	3
MIMAROPA	3



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Office	Number of Participants
Region V	3
Region VI	3
Region VII	3
Region VIII	3
Region IX	3
Region X	3
Region XI	3
Region XII	3
Region XIII	3
DA Bureaus and Attached Agencies	22
DRR Focal & Budget Officer	
ATI	2
BAI	2
BFAR	2
BPI	2
BSWM	2
NIA	2
NTA	2
PCA	2
PhilFIDA	2
PRRI	2
SRA	2
Secretariat / Host Region	5
TOTAL	90

Expenses to be incurred such as food, accommodation, venue, supplies, materials, and other incidental expenses shall be charged against DA RFO MIMAROPA funds, while travelling expenses and per diems of participants shall be charged against their respective offices' funds, subject to the usual government accounting and auditing rules and regulations.

This order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 15th day of November 2023.

FRANCISCO TIU LAUREL JR.
Secretary



DA-CO-FOS-BRF20231025-00117