



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman 1100 Quezon City  
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## GENERAL MEMORANDUM ORDER

No. 03

Series of 2023

**SUBJECT : CORRECTION ON ITEM F. LIST OF DUE AND DEMANDABLE  
ACCOUNTS PAYABLE- ADVICE TO DEBIT ACCOUNT (LDDAP-ADA)  
OF GENERAL MEMORANDUM ORDER NO. 02, SERIES OF 2023**

In view of the typographical error, Item F. List of Due and Demandable Accounts Payable-Advice to Debit Account (LDDAP-ADA) for Regional Field Offices/Bureaus/Attached Agencies of General Memorandum Order (GMO) No. 02, Series of 2023 is hereby corrected, to read as follows:

### Regional Field Offices/Bureaus/Attached Agencies

AMOUNT INVOLVED	LDDAP		ADA	
	BOX A	BOX B	BOX 1	BOX 2
Above Php 100M	Chief, Accounting Section	Secretary	Chief, Cashiering Section	Secretary
Above Php 5M to Php 100M		Regional Executive Director/Bureau Director and Head of Attached Agencies		Regional Executive Director/Bureau Director and Head of Attached Agencies
<u>Above Php</u> <u>500,000 to Php</u> <u>5M</u>		Respective Regional Technical Director/ Assistant Bureau Director/ Deputy Head of Attached Agencies, provided not a BAC Chair/Member		Respective Regional Technical Director/ Assistant Bureau Director/ Deputy Head of Attached Agencies, provided not a BAC Chair/Member
Php 500,000 and below		Chief, Administrative and Finance Division		Chief, Administrative and Finance Division



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All other provisions of GMO No. 02, Series of 2023 shall remain in order.

This Order shall take effect immediately and all orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 30th day of NOVEMBER 2023.

**FRANCISCO TIU LAUREL JR.**

Secretary



DA-CO-OSEC-GMO20231128-00006