

Memorandum Circular

No. 52

Series of 2023

SUBJECT : IMPLEMENTING GUIDELINES ON THE PROVISION OF FUEL ASSISTANCE TO FISHERFOLK FOR FY 2023

I. RATIONALE

This Memorandum Circular (MC) is issued by the Department of Agriculture (DA), in coordination with the Department of Budget and Management (DBM), to ensure efficient implementation of the Fuel Assistance to Fisherfolk Project and to ensure that the funds are properly utilized for the intended purpose.

Special Provision No. 6 of DA-BFAR of Republic Act (RA) 11936 or the FY 2023 General Appropriations Act (GAA) states that:

6. Fuel Assistance to Fisherfolk. The amount of Four Hundred Eighty Nine Million Five Hundred Fifty Three Thousand Pesos (P489,553,000) appropriated herein for Fuel Assistance to Fisherfolk shall be used for fuel assistance, inclusive of the operating expense incurred in the distribution, to fisherfolk, when the average Dubai crude oil price based on Mean of Platts Singapore for three (3) months reaches or exceeds Eighty Dollars (USD 80) per barrel: PROVIDED, That the fisherfolk beneficiary owns and operates a motorized fishing vessel individually or through a fisherfolk organization, cooperative or association: PROVIDED, FURTHER, That the fisherfolk beneficiary should be listed in the registry system of the DA, mainly in the RSBSA: PROVIDED, FINALLY, That their fishing vessels are duly registered in the integrated boat registry system or BFAR's Boat Registration or LGU boat registry system.

The DA, through the BFAR Central Office and Regional Offices, shall implement the program and are authorized to deduct one and a half percent (1.5%) of the said amount for administrative and other operational expenses.

Implementation of the program shall be subject to the guidelines issued by the DA, in coordination with the DBM.

Moreover, Special Provision No. 7 of DA-BFAR of the FY 2023 GAA states that:

7. Support to Fisheries Development in the Bangsamoro Autonomous Region in Muslim Mindanao. The amount of Fifty Million Pesos (P50,000,000) appropriated herein shall be directly

released to the Ministry of Agriculture, Fisheries, and Agrarian Reform (MAFAR) of the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) upon submission of a special budget request by the BFAR to the Department of Budget and Management (DBM) for the implementation of the Fuel Assistance to Fisherfolk, subject to existing budgeting, accounting and auditing and regulations.

Then MAFAR shall submit physical and financial reports to the BFAR and the DBM on a quarterly basis to ensure that the funds released are properly implemented and utilized to their intended purpose.

The foregoing provisions are consistent with the policy of the State, as declared under Section 2 (e) of RA No. 8550 or the Philippine Fisheries Code of 1998, as amended by RA No. 10654 or an Act to Prevent, Deter and Eliminate Illegal Unreported and Unregulated Fishing, to provide support to the fishery sector, primarily to the municipal fisherfolk, through adequate financial and production assistance and other services.

II. PROJECT DESCRIPTION

The Fuel Assistance to Fisherfolk Project (“the Project”) aims to provide fuel assistance to eligible fisherfolk beneficiaries who utilize and operate motorized fishing vessels used for day-to-day fishing operations. Each fisherfolk-beneficiary shall receive a DA Intervention Monitoring Card fuel assistance amounting to Three Thousand Pesos (PhP 3,000) excluding the cost of the card of One Hundred Fifty Pesos (PhP 150). It is estimated that around 137,448 fisherfolk will benefit from the Project.

The Project will be implemented in partnership with the Development Bank of the Philippines (DBP) and its accredited FinTech partner/s.

III. SCOPE AND COVERAGE

This MC provides general guidance on the identification and selection of qualified beneficiaries and the implementation arrangements of the Project authorized under the FY 2023 GAA. It also provides the general composition of the Project Coordination Group, which shall oversee, coordinate, and monitor the implementation of the said Project.

The fuel assistance shall be used for motorized boats in fishing operations.

IV. DEFINITION OF TERMS

- a. Administrative and other operating expenses** – are overhead costs incurred by the DA-BFAR in the implementation of the Project. It covers general administration and operating expenditures to facilitate activities such as validation, cleansing, coordination, and monitoring and evaluation, which are distinctly undertaken by DA-BFAR.



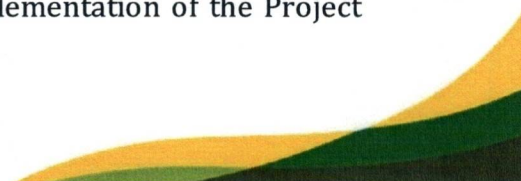
- b. **Fisherfolk** - people directly or personally and physically engaged in taking and/or culturing and processing fishery and/or aquatic resources.
- c. **Fuel Assistance Card** – is an Intervention Monitoring Card that serves as an identification (ID) and cash card of the fisherfolk since it is customized to contain the fisherfolk's name and photo, EMV chip, and QR Code. The government can download its financial interventions to the fisherfolk's accounts using this card. Under the Project, it serves as a mobile electronic wallet that eligible fuel assistance cardholders can use for the purchase of fuel. The cost of the card and its processing shall be shouldered by the Project as part of the fuel assistance.
- d. **Fuel Assistance Voucher** – refers to the printed one-time use voucher distributed to fisherfolk-beneficiaries for claiming fuel assistance to DA-BFAR-accredited fuel stations.

V. GENERAL RESPONSIBILITIES OF DA-BFAR OFFICES

- a. **Office of the Director** – serves as the lead of the Project Coordination Group and performs oversight, monitoring, and evaluation functions, providing policy direction and office/agency coordination among the offices/agencies involved.
- b. **Office of the Assistant Director for Administrative Services (ADAS)** – serves as the Focal Office of the Bureau and performs overall coordination, monitoring, and evaluation functions of the Project.
- c. **Fisheries Regulatory Information Management Center (FRIMC)** – assists in the verification of beneficiaries through the RSBSA and BoatR to ensure that there will be no duplication in coordination with DA-ICTS.
- d. **DA Information and Communications Technology Service (DA-ICTS)** – assists in the correction, cancellation, and consolidation of the masterlist of beneficiaries from the Regional Fisheries Offices (RFOs) through its Intervention Monitoring Platform and facilitates the submission of the list of the DBP.
- e. **DA-BFAR Regional Offices** – shall serve as the Project's implementing office to work with the Central Office in the implementation, monitoring, and evaluation of the Project. It shall provide the validated list of beneficiaries, and submit monthly status reports, and other information necessary for the implementation of the Project. It shall likewise liquidate the Fuel Assistance Project Fund through its Accounting Office, in coordination with the DBP.

VI. PROJECT COORDINATION GROUP

A National and Regional Project Coordination Group under the oversight of the Undersecretary for Fisheries and Regional Directors, respectively, are hereby created to oversee, coordinate, and monitor the implementation of the Project with the following composition:



National

Chairman: DA-BFAR Director
Co-Chair: Assistant Director for Administrative Services
Assistant Director for Technical Services
Members: DA-ICTS Director
FMD Chief
FPED Chief
FRIMC Head

Regional

Chairman: Regional Director
Co-Chair: FPSSD Chief
Members: Planning Section
Administrative and Finance Section
Provincial Fisheries Offices

The DA-BFAR and DA-BFAR-RFOs may invite representatives from DBP and other offices to serve as Resource Person(s) as deemed necessary.

VII. ELIGIBILITY OF BENEFICIARIES

The beneficiaries of the fuel assistance are fisherfolk who utilize and operate motorized fishing vessels individually or a member of a Fisherfolk Organizations, Cooperatives and Associations (FOCAs), who have satisfied/met the following qualifications:

1. Must be registered in the Registry System for Basic Sector in Agriculture (RSBSA) and encoded in the Farmers and Fisherfolk Registry System (FFRS) with prior registration to FishR as a pre-requisite by DA-BFAR. Fisherfolk who are not yet registered under RSBSA may still be served, provided they enroll in the RSBSA.
2. Must be using motorized bancas with three (3) gross tons or below, registered under BoatR;
3. Must be using legal fishing gears and practices; and

The RFOs may establish additional prioritization parameters subject to the issuance of Supplemental Guidelines.

VIII. GENERAL GUIDELINES

- i. *Fuel Assistance Amount* – Each eligible beneficiary shall receive fuel assistance amounting to Three Thousand Pesos (PhP 3,000). It is one-time assistance regardless of the number of motorized fishing boats.

Fuel Assistance shall be used only to purchase fuel.



- ii. *Fuel Assistance Cards* – The fuel assistance shall be loaded into the Intervention Monitoring Card, issued in partnership with the DBP and its FinTech partner/s, and shall be distributed to eligible beneficiaries by the DA-BFAR-RFO based on the schedule agreed upon by all the parties concerned in the implementation of the Project. The cost of the card and its processing amounting to One Hundred Fifty Pesos (PhP 150) shall form part of the additional assistance of the Project.

Fuel Assistance card/DA Intervention Monitoring Card shall be valid for a period of ninety-nine (99) years. As such, fisherfolk previously issued with DA Intervention Monitoring Card shall not be issued with another card, and correspondingly be charged with another card cost, but instead should use the existing card for any and all future fuel assistance projects unless replaced at the expense of the fisherfolk.

Farmer-fisherfolk beneficiaries may receive fuel assistance both from DA and DA-BFAR. However, fuel assistance cards will be issued only once.

- iii. *Accredited Merchants* - may be fuel stations with or without a Point-of-Sales (POS) terminal or custom service provider who can provide agricultural machinery custom services. Merchants who do not have a POS terminal will be accredited by the DBP/Fintech partner/s to use developed Applications to facilitate payment, e.g., USSC Mobile Merchant Application.
- iv. *Fuel Assistance Vouchers* – The fuel assistance vouchers are to be issued by the DA-BFAR-RFOs and shall be distributed to eligible beneficiaries based on the schedule agreed upon by all the parties concerned during the implementation of the Project. The vouchers can be printed either in a single voucher covering the whole amount of Three Thousand Pesos (PhP 3,000) or three vouchers amounting to One Thousand Pesos (PhP 1,000) each.

DA-BFAR-RFO and Fuel Station may enter into a MOA provided that the said fuel station is located in coastal areas and in island municipalities where no accredited fuel stations accepting Fuel Assistance Cards are located.

- v. *Fund Allocation* – The fuel assistance fund shall be allocated to DA-BFAR-RFO based on the number of RSBSA and BoatR registry and the FY 2022 fuel distribution performance. The DA-BFAR-RFO may set the target number of beneficiaries per province based on its regional allocation.
- vi. *Administrative and Operating Expenses* – One and a half percent (1.5%) of the total fuel assistance shall be allocated to the DA-BFAR and DA-BFAR-RFO for administrative and other operational expenses.
- vii. *Transfer of Funds* – The DA-BFAR Central Office shall transfer funds to the DA-BFAR-RFOs inclusive of the administrative and operating costs. The

DA-BFAR-RFOs shall enter into Supplemental Agreement with DBP and transfer the allocated amount (less administrative cost) through the issuance of checks covered by Disbursement Vouchers and other required supporting documents to be credited to a bank account opened for the purpose. The release of funds to the DBP shall be accounted for in the DA-BFAR-RFO books as due from Government-Owned and Controlled Corporations (GOCC) subject to the submission of a liquidation (reconciliation) report.

- viii. *Submission of Disbursement Reports* – The DBP shall submit to the DA-BFAR-RFO copy furnished DA-BFAR Central Office the Liquidation (Reconciliation) Reports duly supported by the Statement of Account and Distribution Report disaggregated by region and province duly signed by an authorized official and duly noted by the office concerned in the DA-BFAR-RFO within fifteen (15) working days after the last day of the payout month.
- ix. *Implementation Period* – The duration of the Project shall be within the validity date of the fund, i.e., until December 31, 2024.

IX. MASTERLIST OF QUALIFIED BENEFICIARIES

The Regional Fisheries Offices shall prepare a masterlist of qualified beneficiaries for the fuel assistance from RSBSA and the Bureau's BoatR and shall be consolidated by the Central Office.

X. MODALITY

The following are the modalities in the distribution of fuel assistance:

1. Fuel Assistance Card

The fuel assistance card is the main modality in the provision of fuel assistance to fisherfolk beneficiaries.

2. Fuel Assistance Voucher

This modality can only be implemented provided that the following should be submitted by the DA-BFAR-RFOs, subject to the approval of DA-BFAR National Director:

- a. Justification that voucher is more advantageous to the government; and
- b. Submit a copy of MOA detailing the proposed scheme to distribute the fuel assistance vouchers.



XI. GENERAL PROCEDURES

A. Fuel Assistance Card

a. Preliminaries

- i. The DA-BFAR Central Office and BFAR-RFOs shall assign focal staff to oversee and coordinate the planning, validation, distribution, and monitoring of the fuel assistance.
- ii. The DA-BFAR-RFOs shall coordinate with the concerned LGU to conduct information dissemination to fisherfolk.
- iii. The DA-BFAR-RFOs shall generate a list of potential beneficiaries based on RSBSA and other applicable information systems. The said masterlist shall be coordinated with the LGUs for the validation of eligible beneficiaries in the RSBSA/FFRS. If eligible fisherfolk are not included in the list, they may coordinate with their LGUs for enrollment in the RSBSA and/or inclusion in the masterlist.
- iv. The DA-BFAR-RFOs shall ensure that the information encoded in the RSBSA and other applicable information systems is true, valid, correct, and complete. Field revalidation may be conducted if the need arises.
- v. The DA-BFAR-RFOs shall perform data review and deduping to identify duplication and correctness of entries of names and enrollment of motorized fishing vessels and produce a clean version of the transaction files. It shall generate the final list of beneficiaries following the prescribed format (Annex A) of the DA-ICTS as agreed upon with DBP. The generated list shall be processed through the Interventions Monitoring Platform (IMP).
- vi. The DA-BFAR-RFO shall send the final list containing the relevant information of eligible beneficiaries from the FFRS and transmit it to the DBP through ICTS via secure file transfer protocol (SFTP) following the prescribed file format agreed by ICTS and DBP. The list shall also be accompanied by an endorsement letter signed by the DA-BFAR-Regional Director. The DA-ICTS shall also conduct the following:
 1. Deduping to identify duplicates across regions/commodities;
 2. Correct data as necessary; and
 3. Process cancellation of entries and account management reports as necessary.
- vii. The DA-BFAR-RFOs, DBP, and its FinTech partner/s shall collaborate to increase the number of participating fuel stations and merchants to expand the operation of the Project. The DBP and FinTech partner/s may use Applications to facilitate payment to participating merchants subject to a protocol approved by the DA.



b. Fisherfolk Onboarding, Verification, and Distribution of Fuel Assistance Card

- i. Upon receiving the list of beneficiaries from DA-ICTS, the DBP shall send the list of beneficiaries to the FinTech partner/s.
- ii. The FinTech partner/s shall open accounts, generate account numbers for each of the eligible beneficiaries, and submit them to the DBP.
- iii. The DBP shall send the list of eligible beneficiaries with the account numbers to DA-ICTS and DA-BFAR-RFO.
- iv. The DA-BFAR-RFO shall prepare the list of beneficiaries with accounts created during coordination and distribution, a copy of which shall be furnished to DA-ICTS and DA-BFAR Central Office.
- v. The DA-BFAR-RFO shall send to DA-ICTS the transaction files containing the list of beneficiaries matched with a corresponding Letter of Instruction (LOI) for subsequent transmittal and processing of payout requests to DBP.
- vi. The FinTech partner/s, with the DA-BFAR-RFO in coordination with MAO/CAO, shall meet with the eligible beneficiaries for an onsite Know-Your-Client (KYC) validation and liveness check before the issuance of the fuel assistance cards.
- vii. The beneficiaries must bring valid government-issued ID during the KYC validation. In case the information of the beneficiary does not match the information in the ID presented, the DA-BFAR-RFO in coordination with the concerned LGU should verify the correct details of the beneficiary. The detailed procedure of data correction will follow the guidelines of data correction during caravans being used under the Rice Competitive Enhancement Fund-Rice Farmer Financial Assistance Program, for harmonization.
- viii. Prior to the acceptance of the fuel assistance card, fisherfolk beneficiaries shall sign a Waiver (Annex B or C). The waiver states the terms and conditions of the use of the fuel assistance card.
- ix. Requests for changes in management accounts such as cancellation/replacement of beneficiaries under the following cases will be forwarded by the DA-BFAR-RFO to DBP through DA-ICTS following the existing cancellation protocol. Reallocation or replacement to another beneficiary or the nearest relative shall still be subject to the requirements in Section VII:
 1. Beneficiary has moved to another location, died, or failed to get the fuel assistance card after three (3) attempts; and
 2. Beneficiary voluntarily opted not to avail or return the fuel assistance card subject to execution of the waiver. (Annex D).



- x. The DA-BFAR-RFOs and LGUs shall extend assistance to DBP and its FinTech partner/s in the implementation of the various modes of card distribution.

c. Use of Administrative and Other Operating Expenses

- i. The Administrative and Other Operating Expense Fund shall be used for expenses directly related to the implementation of the Project. The authorized expenses shall be limited to:
 - 1. Administrative overhead
 - Hiring of individuals engaged as job orders or contract of service or such other engagement of personnel without any employer-employee relationship;
 - Transportation expense including per diem, gasoline, vehicle rental and contracted vehicle;
 - Communication allowance;
 - Common office supplies and materials;
 - Meeting/workshops related to project activities
 - 2. Validation; and
 - 3. Monitoring and evaluation.

d. Monitoring and Evaluation

- i. DA-BFAR Central Office, in coordination with the Fisheries Planning and Economic Division (FPED), shall craft a monitoring form to gather information on fuel utilization and its impact on the fisherfolk. This monitoring form shall be distributed to regional offices for their regional monitoring.
- ii. DA-BFAR Central Office and RFO-Planning Section/Fuel Subsidy Focal/Alternate Person shall conduct regular monitoring and evaluation of the implementation of the Project.
- iii. Based on DBP's distribution report, DA-BFAR Central Office and FPED shall randomly select samples for the Project evaluation. All grievances and issues shall be validated during monitoring and evaluation.
- iv. DA-BFAR Central Office and FPED shall prepare a Project Evaluation Report to include all observations, findings, and impact of the Project, and be submitted to the Project Coordination Group Chairperson, Office of the Assistance Director for Administrative Services, and the Office of the Secretary.
- v. DBP shall submit to DA-BFAR Central Office, through the Office of the Assistant Director for Administrative Services, copy furnish the DA-BFAR-RFO the Distribution Report and Utilization Report disaggregated by region and province duly signed by an authorized official of DBP within fifteen (15) working days after the last day of the payout month.



B. Fuel Assistance Vouchers

a. Procedures

1. Fuel vouchers may only be given in lieu of fuel assistance cash cards under the following conditions:
 - a. Where the cash card modality is not available;
 - b. Eligible fisherfolk beneficiaries shall be located in coastal/island municipalities;
 - c. The fuel stations must be registered under the Department of Trade and Industry (DTI), Securities and Exchange Commission (SEC) or Cooperative Development Authority (CDA);
 - d. The fuel stations must be registered under Bureau of Internal Revenue (BIR);
 - e. The fuel stations must be able to issue BIR-registered receipts and invoices;
 - f. Specific areas availing this modality shall be specified in a separate document (Annex E)
2. The DA-BFAR Central Office and DA-BFAR-RFOs shall assign focal staff to oversee and coordinate the planning, validation, distribution, and monitoring of the fuel assistance.
3. The DA-BFAR-RFOs shall coordinate with the concerned LGU to conduct information dissemination to fisherfolk.
4. The BFAR-RFOs shall generate a list of potential beneficiaries based on RSBSA and other applicable information systems. The said masterlist shall be coordinated with the LGUs for the validation of eligible beneficiaries in the RSBSA/FFRS. If eligible fisherfolk are not included in the list, they may coordinate with their LGUs for enrollment in the RSBSA and/or inclusion in the masterlist.
5. The DA-BFAR-RFOs shall ensure that the information encoded in the RSBSA and other applicable information systems is true, valid, correct, and complete. Field revalidation may be conducted if the need arises.
6. The DA-BFAR-RFOs shall perform data review and deduping to identify duplication and correctness of entries of names and enrollment of motorized fishing vessels and produce a clean version of the transaction files. It shall generate the final list of beneficiaries following the prescribed format (Annex A).
7. The DA-BFAR-RFOs shall provide a list of fisherfolk beneficiaries to designated Fuel Stations where they can claim their fuel assistance. Fisherfolk beneficiaries shall claim their fuel assistance on the designated fuel stations near their residence.



8. The DA-BFAR-RFOs shall provide a monitoring report for the claiming of fuel assistance.

XII. AMENDMENT/SUPPLEMENT CLAUSE

The provisions and annexes of this MC may be amended or supplemented as deemed necessary to address peculiarities in the region/ Project or clarify further those indicated in the MC. The supplemental guidelines shall be agreed upon by concerned offices and shall be approved and issued by the DA Secretary.

XIII. REPEALING CLAUSE

All existing and/or previously issued Orders, Circulars, Issuances, Rules and Regulations or parts thereof that are in conflict with, or inconsistent with any provisions of this MC are hereby repealed or modified accordingly.

XIV. SEPARABILITY CLAUSE

If any provision of this MC shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision in this MC is invalid or enforceable, by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

XV. EFFECTIVITY CLAUSE

This MC shall take effect fifteen (15) days following completion of its publication in a newspaper of general circulation or the Official Gazette, a copy filed with the U.P. Law Center, and its posting on the Department of Agriculture website. It shall be valid until December 31, 2024, unless revoked and superseded by other issuances.

Done this 24th of November 2023.


FRANCISCO TIUA LAUREL, Jr.
Secretary



DA-CO-OSEC-MC20231019-00031



ANNEX A. Prescribed Know-Your-Client (KYC) Template

FIELD Name	Values (sample)	Remarks
RSBSASYSTEMGENERATEDNUMBER	01-33-14-012-111111	Mandatory
FIRSTNAME	JUAN	Mandatory
MIDDLENAME	DELA	Mandatory
LASTNAME	CRUZ	Mandatory
EXTENSIONNAME	JR	Mandatory
GOVTIDTYPE	FARMER ID	Mandatory
IDNUMBER	FRM19-01709	Mandatory
STREETNO_PUOKNO	PUOK 1	Mandatory
BARANGAY	BIDAY	Mandatory
CITYMUNICIPALITY	CITY OF SAN FERNANDO	Mandatory
DISTRICT	DISTRICT I	Mandatory
PROVINCE	LA UNION	Mandatory
REGION	REGION I ILOCOS REGION	Mandatory
BIRTHMONTH	03	Mandatory
BIRTHDATE	05	Mandatory
BIRTHYEAR	1965	Mandatory
PLACEOFBIRTH	LA UNION	Mandatory
MOBILENO	09999999999	Mandatory
SEX	MALE	Mandatory
MOTHERMAIDENNAME	JUANA DELA CRUZ	Mandatory
MACHINENUMBER	MOC-01-011	Mandatory
BOATRNUMBER	MOC-01-011	Mandatory

ANNEX B. **Waiver Template**

**FUEL ASSISTANCE TO FISHERFOLK PROJECT 2023
WAIVER FOR ELIGIBLE FISHERFOLK**

SO THE PUBLIC MAY KNOW:

That I, _____, Filipino, of legal age, single/married, a resident of _____, do hereby agree to strictly observe the rules on the usage of the Fuel Assistance Card throughout the duration of the Project.

Foregoing considered I confirm that I have read and understood, thus, undertake to abide by the following:

1. Use the Fuel Assistance Card issued by the Department of Agriculture – Bureau of Fisheries and Aquatic Resources (DA-BFAR) in partnership with the Development Bank of the Philippines (DBP) and its FinTech partner/s in accordance with the following terms and conditions of the Fuel Assistance to Fisherfolk Project:
 - a. The Fuel Assistance Card shall only be used exclusively for the purpose of fuel purchases/payments with the Petroleum Retail Outlets throughout the Project Duration;
 - b. The Eligible Card Holder, as the authorized bearer of the Fuel Assistance Card, shall be responsible for the usage of the Card and the utilization or consumption of the amount loaded in the card;
 - c. The amount loaded in the Fuel Assistance Card shall be deemed non-transferable and shall not be sold to others nor converted into cash. The Fuel Assistance Card shall not be used for other purposes than what is intended under the Project;
 - d. The Eligible Card Holder shall present the Fuel Assistance Card to the pump attendant to check its fund balance prior to gassing up. The beneficiary may be asked to key in their PIN to POS Terminal to the pump attendant or cashier to facilitate the transactions;
 - e. The pump attendant shall only dispense the fuel to the fuel tank provided the amount of purchase is within the fund balance;
 - f. The Eligible Card Holder understands that in the event he/she violates the terms and conditions on the use of the Fuel Assistance Card, the card may be blocked and the account may be closed;
 - g. Petroleum Retail Outlets are enjoined to verify the details appearing on the Fuel Assistance Card, as well as to inquire and check on the balance. Petroleum Retail Outlets reserve the right to refuse the use of the Card for the fuel purchases whose details do not match the details indicated on the Card and in case of insufficient balance/credit; and
 - h. In case of the death of the eligible holder, existing rules and procedures from the DA-BFAR shall prevail and be followed in the Project.
2. Failure to comply with this undertaking, especially on the use of the card, may warrant disqualification in future fuel assistance/subsidy projects from DA-BFAR; and
3. The Eligible Card Holder shall reimburse the Government for the total amount used for other purposes (e.g. purchases other than the fuel) within thirty (30) working days upon notice.

Signed this ____ of _____ 2023.

Signature over the printed name of the Eligible Card Holder

Noted by:

Signature over the printed name of DA-BFAR Focal

Note: Three (3) copies to be accomplished: Eligible Card Holder's Copy, BFAR-RFO's Copy, DBP's Copy

FUEL ASSISTANCE TO FISHERFOLK PROJECT 2023
Waiver ng Kwalipikadong Mangangisda

Para sa kaalaman ng lahat:

Ako si _____, Filipino, nasa wastong edad, walang asawa/may asawa, resident ng _____, sa pamamagitan nito ay sumasang-ayon na sundin ang mga patakaran sa paggamit ng *Fuel Assistance Card* para sa krudo sa kabuuan ng Proyekto.

Dagdag dito, kinukumpirma ko na nabasa at naunawaan ko ang mga nakasaad sa dokumentong ito. Ako ay nangangako na gagampanan ang mga sumusunod:

1. Ang *Fuel Assistance Card* na ibinigay ng *Department of Agriculture – Bureau of Fisheries and Aquatic Resources (DA-BFAR)*, sa pakikipagtulungan kasama ang *Development Bank of the Philippines (DBP)* at and *Fintech partner* nito, ay gagamitin alinsunod sa mga tuntunin at kundisyon ng *Fuel Assistance to Fisherfolk Project*:
 - a. Ang *Fuel Assistance Card* ay dapat lamang gamitin sa pagbili o pagbayad ng krudo sa mga kasali ng *Petroleum Retail Outlet* sa kabuuan ng Proyekto;
 - b. Ang kwalipikado at awtorisadong may-ari ng *Fuel Assistance Card* ay mananagot para sa paggamit at pagkonsumo ng laman ng *Fuel Assistance Card*;
 - c. Ang laman ng *Fuel Assistance Card* ay hindi maililipat, at hindi maibebenta sa iba or maipagpapalit sa pera. Ito ay hindi maaaring gamiting sa iba pang mga paraan maliban sa intension ng Proyekto;
 - d. Dapat ipakita ng kwalipikadong may-ari ng *Fuel Assistance Card* sa *pump attendant* upang suriin ang balance ng pondo nito bago mag-karga ng krudo. Maaaring hilingin sa kwalipikadong may-ari na ilagay ang kanyang *Personal Identification Number (PIN)* gamit ang *POS Terminal* ng *pump attendant* o *cashier* upang mapadali ang mga transaksyon;
 - e. Ibibigay lamang ng *pump attendant* ang krudo na naaayon sa balanse ng pondo ng *Fuel Assistance Card*;
 - f. Nauunawaan ng kwalipikadong may-ari ng *Fuel Assistance Card* na kung sakaling lumabag siya sa alinmang alituntunin at kundisyon ng paggamit nito ay maaaring ma-block ang card at isara ang account;
 - g. Ang mga kalahok na *Petroleum Retail Outlet* ay inaatasan na siyasatin ang mga detalyeng makikita sa *Fuel Assistance Card*. Maaari rin nilang tanungin at suriin ang balanse. Ang mga *Petroleum Retail Outlet* ay may karapatang tanggihan ang paggamit ng *Card* para sa pagbili ng krudo sa pagkakataong hindi tumutugma sa mga detalyeng nakasaad sa *Card* at sa detalyeng inilalahad ng gumagamit nito, at sa pagkakataong hindi na sapat ang balanse ng *Card*; at
 - h. Sa pagkakataong ang may ari ay namatay, ang mga umiiral na alituntunin at pamamaraan ng Proyekto mula sa DA-BFAR ang susundin.
2. Ang mga paglabag sa mga nabanggit na gawain, lalo na sa maling paggamit ng *Fuel Assistance Card* ay maaaring maging batayan sa diskwalipikasyon ng may-ari ng card sa mga maaari pang *fuel subsidy/Assistance Project* mula sa DA-BFAR; at
3. Kung ang *Fuel Assistance Card* ay nagamit para sa ibang pang mga layunin (halimbawa ay sa pangbili maliban sa krudo), dapat ibalik ng kwalipikadong may-ari ng card ang halagang nagamit sa DA-BFAR sa loob ng tatlung (30) araw pagkatapos ng paalala.

Nilagdaan nitong ika _____ ng _____ 2023.

Lagda sa ibabaw ng pangalan ng Kwalipikadong May-Ari ng Card

Pinatutunghayan ng:

Lagda sa ibabaw ng pangalan ng DA-BFAR Focal

Tandaan:

Tatlong (3) kopya ang kailangang makumpleto: Kopya ng Kwalipikadong Card Holder, Kopya ng BFAR-RFO, Kopya ng DBP



Annex D. **Release, Waiver, and Quitclaim**

RELEASE, WAIVER, AND QUITCLAIM

Ako si _____, nasa wastong gulang, Pilipino, nakatira sa _____, matapos makapanumpa ng naaayon sa batas ay nagsasaad ng mga sumusunod.

Na aking ipinapahayag na ako ay isang fisherfolk-beneficiary ng *Fuel Assistance to Fisherfolk Project* mula sa Department of Agriculture – Bureau of Fisheries and Aquatic Resources (DA-BFAR);

Na sa pamamagitan nito, ako ay may Karapatan na makatanggap ng voucher mula sa DA-BFAR na may kabuuang halaga na tatlong libong piso (PhP 3,000.00);

Na sa pamamagitan nito ay isinusuko ko ang lahat ng Karapatan at interes na kunin ang nasabing *Fuel Assistance*;

Na aking isinasagawa ang *waiver* na ito, nang Malaya at kusang-loob upang patunayan ang mga naunang pahayag para sa anumang legal na layunin na maaaring ihatid nito;

Na aking ipinapahayag na wala na akong anumang habol laban sa DA-BFAR o sa kahit sinumang tao na konektado sa pangangasiwa at operasyon ng implementasyon ng proyekto at magpakailanman na palayain ang DA-BFAR mula sa anuman at lahat ng pananagutan.

Lagda sa ibabaw ng pangalan o Fingerprint ng Mangingisda

