



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 1462
Series of 2023

SUBJECT: DESIGNATION OF MS. EUNICE F. BIBLANIAS AS CHIEF, CASH AND DISBURSEMENT SECTION UNDER THE GENERAL SERVICES DIVISION

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In the interest of service, **MS. EUNICE F. BIBLANIAS**, Administrative Officer V is hereby designated as **CHIEF, CASH AND DISBURSEMENT SECTION**.

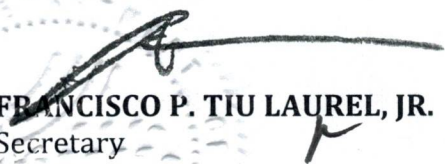
As such, Ms. Biblanias shall perform the following duties and responsibilities:

1. Serves as signatory on all matters related to cashiering works;
2. Acts as Regular and Special Disbursing Officer (SDO);
3. Supervises all the necessary cashiering works that include but are not limited to disbursements, collections and deposits; and
4. Performs other duties as instructed by the GSD Chief

She shall be guided by and shall strictly comply with the existing applicable accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force unless revoked in writing. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 06th day of DECEMBER 2023.


FRANCISCO P. TIU LAUREL, JR.
Secretary



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