



Republic of the Philippines

OFFICE OF THE SECRETARY

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SPECIAL ORDER

No. <u>1471</u> Series of 2023

SUBJECT

DESIGNATION OF MS. KAREN S. MARTE AS OFFICER-IN-CHARGE OF

THE PLANNING AND MONITORING SERVICE

In the exigency of service, and in view of the official foreign travel of Mr. Michael R. Sollera to Dubai on 27 November – 15 December 2023, MS. KAREN S. MARTE of the Monitoring and Evaluation Division, is hereby designated as OFFICER-IN-CHARGE, PLANNING AND MONITORING SERVICE (PMS).

As such, she shall perform the functions, duties and responsibilities inherent to the designation in concurrent capacity with her regular functions, duties and responsibilities as directed by the Secretary.

As a matter of procedure, all official documents requiring action of the OIC shall be submitted through the Office of the Director, PMS for recording and tracking purposes.

This order shall take effect on November 27, 2023 and shall be considered revoked upon the official return of Mr. Michael R. Sollera. All orders, memoranda, and issuance inconsistent herewith are deemed revoked.

Done this 06th day of OECPNER 2023.

Secretary

Secretary

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