



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 103

Series of 2024

SUBJECT: DESIGNATION OF ATTY. ALVIN JOHN F. BALAGBAG AS CHIEF OF STAFF

In the exigency of service, **ATTY. ALVIN JOHN F. BALAGBAG, Undersecretary**, is hereby designated as **CHIEF OF STAFF**.

As such, he shall perform the functions, duties and responsibilities inherent to the designation and such others as directed by the Secretary.

He is entitled to RATA, travelling expenses, per diem, and incidental expenses in the performance of his functions, duties and responsibilities in view of the designation, chargeable against OSEC funds and other available funds, subject to existing accounting and auditing rules and regulations.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations, and DA-Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to Undersecretary and Chief of Staff Balagbag in the performance of his duties and responsibilities.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 24th day of January 2024.

FRANCISCO P. TIU LAUREL JR.
Secretary



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