



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 10  
Series of 2024

**SUBJECT: DETAIL OF MR. CAYETANO C. DARNAYLA TO THE MOTOR POOL SECTION, GENERAL SERVICES DIVISION, ADMINISTRATIVE SERVICE, DA-CENTRAL OFFICE**

In the exigency of service, **Mr. CAYETANO C. DARNAYLA**, Administrative Aide II, is hereby detailed to the Motor Pool Section, General Services Division, Administrative Service, DA-Central Office.

As such, he shall perform the functions, duties and responsibilities inherent to this detail and such others as directed by the Division Chief.

He shall be entitled to travelling expenses, per diems and incidental expenses that may be incurred in the performance of his functions, duties and responsibilities, chargeable against Motor Pool Section, General Services Division and other available funds, subject to the existing accounting and auditing rules and regulations.

This order shall take effect immediately. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 4th day of JANUARY, 2024.

**FRANCISCO P. TIU LAUREL JR.**  
Secretary



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