



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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## **SPECIAL ORDER**

No. 113

Series of 2024

**SUBJECT:        DESIGNATING THE GENERAL MANAGER OF THE HUMAN SETTLEMENTS DEVELOPMENTS CORPORATION (HSDC)**

In the exigency of service and to ensure the continuity of the liquidation and winding-up of HSDC, **M/Gen. ROBERT M. AREVALO (Ret.)** is hereby designated as the General Manager thereof.

As the former Chairperson of the AFP General Insurance Corporation and Board Member of the AFP Retirement Separation Benefit System, his experience and competencies shall be valuable in the ongoing liquidation and winding-up of HSDC.

Thus, he shall perform the following functions, duties and responsibilities:

1. Direct and supervise the management, operation and administration of HSDC, including its project, Maharlika Livelihood Complex (MLC), including, but not limited to issuance of internal policies and designations of personnel;
2. Execute and administer policies, guidelines and programs approved by the Board of HSDC and/or the Chairman of the Board of HSDC and/or the Transition Management Committee (TMC);
3. Recommend approval of manpower support and compensation rate to the DA Secretary as Chairman of the Board of HSDC or his designated representative, pursuant to HSDC Board Resolution No.1, Series of 2014;
4. Sign, execute, and deliver on behalf of HSDC, including MLC, Contracts of service/Job orders to ensure the safeguarding of assets, ongoing business enterprise, programs, and projects. This may be exercised concurrently with the TMC Chairman or Vice-Chairman;
5. Sign agreements entered into by the Corporation concerning its project MLC, such as but not limited to:
  - a. Contracts of lease and renewal;
  - b. Service contract agreements with security and janitorial services;
  - c. Concession agreements for parking and comfort room;
  - d. Compromise agreements and promissory notes; and
  - e. Purchase orders and contracts as head of the Procuring Entity;
6. Sign financial documents such as, but not limited to, Project Procurement Management Plan (PPMP), Annual Procurement Plan (APP), purchase requests, budget utilization requests, disbursement vouchers and checks pursuant to a Corporate Operating Budget approved by the Board of HSDC and/or the Chairman of the Board of HSDC and/or the Transition Management Committee (TMC);

7. Endorse to the Transition Management Committee any revision to the submitted HSDC Plan of Liquidation;
8. Represent the Corporation in all dealings/transactions with other entities and other parties;
9. Implement the legal processes of dissolution, liquidation and termination following the Corporation Code of the Philippines, including but not limited to execution and administration of activities and guidelines of Plan of Liquidation (POL) approved by the Governance Commission on GOCC (GCG);
10. Execute the activities for the liquidation of affairs pursuant to GCG MC 2015-03 and for the closure of the books of accounts of HSDC under COA rules and regulations;
11. Exercise such other powers and perform such other duties inherent to the designation as may be vested upon or reposed by the HSDC Chairperson/ DA-Secretary and/or the Transition Management Committee (TMC).

The designated Officer-in-Charge shall be entitled to communication, travel, and/or other allowable expenses that may be incurred in the performance of his/her functions, duties and responsibilities as designated, chargeable against HSDC funds, subject to existing DBM guidelines and accounting and auditing rules and regulations.

This order shall take effect immediately and shall remain in force until superseded and/or revoked. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 26<sup>th</sup> day of JANUARY, 2024.

**FRANCISCO P. TIU LAUREL JR.**  
Secretary



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