



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

NO. 11

Series of 2024

**SUBJECT : CREATION OF THE BLACKLISTING COMMITTEE OF THE
DEPARTMENT OF AGRICULTURE**

In the interest of the service and to ensure the proper conduct of investigations related to the complaints involving the commission of offenses or violations during competitive bidding and contract implementation by manufacturers, suppliers, distributors, contractors, and consultants ("contractors" for brevity), in accordance with Republic Act No. 9184 ("R.A. 9184"), otherwise known as the "Government Procurement Reform Act", the 2016 Implementing Rules and Regulations ("IRR-A") of R.A. 9184, and Appendix 17 thereof or the "Uniform Guidelines for Blacklisting of Manufacturers, Suppliers, Distributors, Contractors And Consultants", a Blacklisting Committee is hereby created which shall serve as the central blacklisting body of the Department of Agriculture.

A. For complaints lodged during the Procurement Stage, the Committee shall be composed of the following:

Chairperson : ATTY. WILLIE ANN M. ANGSİY
Director, Legal Service

Vice Chairperson : ATTY. MELINDA D. DEYTO
Chief, Procurement Division

Members : ATTY. CHRISTOPHER R. BAÑAS
Director, Internal Audit Service

BAC CHAIRPERSON

**Secretariat : Staff from the Internal Audit Service and the BAC
Secretariat**

The Committee shall exercise appellate authority over offices, bureaus, Regional Field Offices (RFOs), attached agencies and corporations under the Department's jurisdiction.

B. For complaints lodged during the Contract Implementation Stage, the Committee shall be composed of the following:

Chairperson : ATTY. WILLIE ANN M. ANGSİY
Director, Legal Service

Vice Chairperson : ATTY. MELINDA D. DEYTO
Chief, Procurement Division





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Members : **ATTY. CHRISTOPHER R. BAÑAS**
Director, Internal Audit Service

HEAD OF THE END-USER

Secretariat : Staff from the Internal Audit Service and the BAC of
the Procuring Entity

The Committee shall have the following authority and functions:

1. Evaluate complaints initiated by the Bids and Awards Committee(s) and verify the existence of grounds for blacklisting;
2. Gather facts and evidence or take testimony to ascertain the truthfulness of the allegations in complaints;
3. Summon parties to hearings where it may examine further documentary evidence, receive verbal testimony, and propound questions to the witnesses that may be presented;
4. Determine if reasonable cause exists to recommend the issuance suspension or withdrawal of the respondent-contractor and the forfeiture of bid security;
5. Issue a Resolution containing its findings and recommendations to the Head of Procuring Entity within 30 days from the date of receipt of complaints.

The Secretariat shall have the following duties and responsibilities:

1. Assist the members in conducting investigations;
2. Draft letters/memoranda/orders necessary in the conduct of investigations;
3. Record and draft the minutes of meetings and/or hearings;
4. Conduct research relevant to blacklisting complaints; and
5. Other instructions of the Committee Members in connection with blacklisting complaints.

All expenses to be incurred in the conduct of meetings and related activities shall be chargeable against OSEC funds while travelling expenses and per diems of committee members shall be chargeable against the funds of their respective offices subject to existing government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force unless otherwise amended or revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 4th day of January 2024.

FRANCISCO P. TIU LAUREL JR.
Secretary



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