



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 1517

Series of 2023

SUBJECT : AUTHORITY TO CONDUCT AND ATTEND ON THE FY 2023 YEAR - END ASSESSMENT AND FY 2024 PLANNING WORKSHOP OF THE FIELD PROGRAMS OPERATIONAL PLANNING DIVISION (FPOPD), REGISTRY SYSTEM FOR BASIC SECTOR IN AGRICULTURE (RSBSA), AND THE NATIONAL RICE AND CORN PROGRAMS

In the interest of service, FPOPD, operating under the Department's Field Operations Service (FOS), has been granted authorization to conduct and participate in the FY 2023 Year-End Assessment and FY 2024 Planning Workshop for the FPOPD, Registry System for Basic Sector in Agriculture - National Program Management Office (RSBSA-NPMO) and the National Rice and Corn Programs on December 18-22, 2023 in Metro Manila.

The activity aims to:

- Discuss and present the FPOPD Structure and mandates;
- Discuss and present the OPCR and Individual Performance Commitment and Review (IPCR) forms;
- Evaluate the FY 2023 OPCR and discuss problems encountered in the implementation of activities;
- Craft the FY 2024 OPCR and IPCR; and
- Finalize the FY 2024 Activities under the National Rice and Corn Programs, DRRMS, OMIS, and RSBSA.

The number of authorized participants in the planning workshop are the following:

Office	Number of Participant
OFFICE OF THE OIC - DIRECTOR, FIELD OPERATIONS SERVICES (FOS)	2
REGISTRY SYSTEM FOR BASIC SECTOR IN AGRICULTURE-NATIONAL PROGRAM MANAGEMENT OFFICE (RSBSA-NPMO)	6
NATIONAL RICE PROGRAM	15
NATIONAL CORN PROGRAM	14

FIELD PROGRAMS OPERATIONAL PLANNING DIVISION (FPOPD)	4
OPERATIONS MANAGEMENT INFORMATION SYSTEM SECTION (OMIS)	3
DISASTER RISK REDUCTION AND MANAGEMENT SECTION (DRRMS)	21
INFORMATION & COMMUNICATIONS TECHNOLOGY SERVICE (ICTS)	17
MONITORING & EVALUATION DIVISION	3
SPECIAL PROJECTS COORDINATION & MANAGEMENT ASSISTANCE DIVISION (SPCMAD)	2
GENDER AND DEVELOPMENT (GAD)	1
BUDGET DIVISION	1
GENERAL SERVICE DIVISION (GSD)	1
TOTAL	90

Expenditures for items including food, lodging, venue, supplies, materials, and other related expenses will be drawn from DA RFO IV-B (MIMAROPA) funds. Meanwhile, the travel expenses and per diem of participants will be charged to the respective offices' funds, in accordance with standard government accounting and auditing protocols.

This order shall take effect immediately and shall be considered revoked upon completion of the activity. All orders, memoranda, and other issuances inconsistent herewith are deemed revoked.

Done this 22nd day of DECEMBER 2023.

FRANCISCO P. TIU LAUREL JR.
Secretary



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