

SPECIAL ORDER

No.: 20

Series of 2024

**SUBJECT : AUTHORITY TO ATTEND THE SEMINAR ON LEADERSHIP
 STRATEGIC THINKING & EFFECTIVE HANDLING OF
 EMPLOYEES (FOR SUPERVISORS AND MANAGERS)**

In the interest of service, the following personnel from the Planning and Monitoring Service (PMS) are authorized to attend on official time the 3-day seminar on Leadership Strategic Thinking & Effective Handling of Employees (for Supervisors and Managers) by the Philippine Information Office, Inc. on January 24, 25, and 26, 2024 at 8:00 AM to 5:00 PM at the Camelot Hotel, #35 Mother Ignacia Avenue, Quezon City:


Name	Office	Designation/ Position
Michael R. Sollera	Planning and Monitoring Service (PMS)	Planning Officer IV and Officer-in-Charge, PMS
Micah Jonah V. Lao	PMS – Planning and Programming Division (PPD)	Planning Officer III and OIC, PMS-PPD
Judi Anne Felipe	PMS-PPD	Planning Officer III and OIC-Assistant Chief, PMS-PPD
Maricar H. Tayco	PMS – Investment Programming Division (IPD)	Planning Officer III and OIC-Assistant Chief, PMS-IPD
Acquilyn E. Morillo	PMS-IPD/ PRDP NPCO I-PLAN	Planning Officer III and I-PLAN Alternate Component
Donn Michael Bertis	PMS – Monitoring and Evaluation Division (MED)	Planning Officer III
Anne Gilica DC. Santos	PMS – MED	Planning Officer III

As such, they are authorized to collect the registration fee chargeable against DA-OSEC funds, subject to its availability and standard government accounting and auditing rules and regulations.

Further, they shall submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) working days after the seminar.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 8th day of JANUARY 2024.


FRANCISCO P. TIULAUREL, JR.
 Secretary



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