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DA-CO-AS-SO20240110-00011

SPECIAL ORDER

No. 41
Series of 2024

SUBJECT : AUTHORITY TO ATTEND THE TRAINING ON BASIC ACCOUNTING AND INTERNAL CONTROL FOR NON-ACCOUNTANTS

In the interest of service, the following Internal Audit Service (IAS) personnel are hereby authorized to attend on official time the training program entitled "Basic Accounting and Internal Control for Non-Accountants" to be conducted by the Association of Government Internal Auditors, Inc. (AGIA) on February 14-16, 2024 from 8:00 AM to 5:00 PM via online platform:

NAME	POSITION
1. Ms. Josephine M. Montalbo	Internal Auditor II
2. Ms. Olivia M. Ganotice	Internal Auditing Assistant

They are authorized to collect the registration fee of **Three Thousand Seven Hundred Fifty Pesos (PHP 3,750.00)** for each participant, chargeable against DA-OSEC funds, subject to its availability and standard government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 15th day of January 2024.


FRANCISCO P. TIÙ LAUREL, JR.
Secretary