

**SPECIAL ORDER**

No. 45

Series 2024

**SUBJECT : DESIGNATION OF BUREAU OF ANIMAL (BAI) PERSONNEL AS SPECIAL COLLECTING OFFICERS (SCOs) TO COLLECT MEAT IMPORT INSPECTION FEES ON BEHALF OF THE NATIONAL MEAT INSPECTION SERVICE (NMIS)**

To expedite business transactions in the government and for the efficient delivery of services to the public and in view of the absence of NMIS personnel permanently stationed at the different ports of entry of meat and meat products in the country, there is a need to seek the services and assistance of the Bureau of Animal Industry (BAI) personnel who are permanently stationed in these ports of entry to include assistance to the meat importers in the accomplishment of DA-NMIC(S) "Request Form for Inspection and Sampling of Imported Meat and Meat Products" which are available at the Veterinary Quarantine office and to collect meat import inspection fees and issue corresponding Official Receipt (OR) on behalf of NMIS.

As such, the following BAI Personnel are hereby designated as **SPECIAL COLLECTING OFFICERS (SCOs)** to collect meat import inspection fees in concurrent capacity with their regular functions, duties and responsibilities, as follow:

REGION	NAME	DESIGNATION
III	Ms. Jocelyn S. Yuzon	Agriculturist II
IV-A	Mr. Sofronio A. Alvis, Jr.	Livestock Inspector II
VI	Dr. Pearl Joy V. Gerawa	Veterinarian III
VII	Ms. Josephine S. Avila	Agriculturist II
X	Dr. Reina A. Manacpo	Veterinarian III
XI	Ms. Fermina S. Cabatbat	Agriculturist II
XII	Ms. Kerin B. Aguilar-Balista	Agriculturist II
MICP	Ms. Rizalina S. Perez	Livestock Inspector II
NAIA	Ms. Bianca Marie D. Calderon	Agriculturist II
South Harbor	Ms. Maria Leonila N. Yap	Livestock Inspector II

They shall be entitled to a monthly honorarium amounting to Two Thousand Pesos (Php 2,000.00), chargeable against the funds of NMIS subject to the existing government accounting and auditing rules and regulations.

The SCOs shall be guided by Administrative Order No. 23, Series of 2003" Amendment to Administrative Order No. 6, Series of 2003"; Administrative Order No. 6, Series of 2000," Revision of Schedule of Fees and Charges for Services Rendered by the National Meat Inspection Commission"; Memorandum Order No. 21 Series of 2003," Guidelines in the Collection of Fees on Imported Meat and Meat Products"; Memorandum Order No. 20 Series of 2003, Implementation of AO 6, Series of 2000; and other relevant issuances.

This Order shall take effect immediately and shall remain in force unless revoked in writing. All Orders and Memoranda inconsistent herewith are deemed revoked.

Done this 15th day of January 2024.

  
**FRANCISCO P. TIUA LAUREL JR.**  
Secretary



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