

## Republic of the Philippines

## OFFICE OF THE SECRETARY

Elliptical Road, Diliman 1100 Quezon City +63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

Series of 2024

SUBJECT:

AUTHORITY TO ATTEND "SEMINAR ON REPUBLIC ACT NO. 9184. OTHERWISE KNOWN AS THE GOVERNMENT PROCUREMENT REFORM ACT, LEVEL 3: "STANDARD BIDDING PROCEDURES FOR GOVERNMENT

PROCUREMENT PROJECTS"

In the interest of service, the following staff of Personnel Division, Administrative Service, DA-Central Office, are hereby authorized to attend on official time the Seminar On Republic Act No. 9184, Otherwise Known as the Government Procurement Reform Act, Level 3: "Standard Bidding Procedures for Government, face-face, on February 13 to 15, 2024 at the La Carmela de Boracay Resort Hotel, Boracay Island, Malay, Aklan:

- Rosemarie Z. Go Administrative Officer V
- Jonathan C. Real Administrative Assistant III

They are authorized to collect the registration fee of Eight Thousand Four Hundred Pesos (Php8,400.00) each for live in participants, travelling expenses, per diem and incidental expenses, chargeable against OSEC funds, subject to availability of funds and the usual government accounting and auditing rules and regulations.

Further, they shall submit a Leaning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) working days after the seminar.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 18th day of JANUARY 2024.

DA-CO-AS-SO20240115-00015