

## Republic of the Philippines

## OFFICE OF THE SECRETARY

Elliptical Road, Diliman 1100 Quezon City +63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

SUBJECT

COMPOSITION OF THE OFFICE HAZARD ALLOWANCE COMMITTEE (OHAC) FOR QUALIFIED SCIENCE AND TECHNOLOGY (S&T)

PERSONNEL OF THE FOOD DEVELOPMENT CENTER (FDC)

In the interest of service and to strengthen the committee in performing the evaluation of hazard allowance applications of the Food Development Center (FDC) Science & Technology (S&T) personnel under R.A. 8439, as amended by R.A. 11312, the Office Hazard Allowance Committee (OHAC) of the FDC is hereby expanded with the following composition:

Chairperson:

Chief Science Research Specialist, Technology Development Division

Members

Chief Science Research Specialist, Quality Evaluation Division
Chief Science Research Specialist, Industry Services Division

Engineer V, Engineering Services Division

Chief Administrative Officer, DA Personnel Division and/or

Authorized Representative **President**, DA Employees' Association and/or Authorized Representative

The DA-FDC OHAC shall perform the following functions:

- 1. Initial screening and evaluation of the applicants within the unit of the office;
- 2. Determine the extent of risk to hazards of each applicant as specified in item II.B of A.O. No. 09, s. 2022;
- 3. Prepare report and recommendation with supporting documents for approval and signature by the Head of Office; and
- 4. Facilitate endorsement of the signed OHAC report to the DA-Hazard Allowance Committee (DA-HAC)

All expenses to be incurred in relation to the performance of the above-mentioned functions of the DA-FDC OHAC shall be chargeable against DA-FDC funds, subject to the availability and the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders and issuances inconsistent herewith are deemed revoked.

Done this 18th day of Uthwhay 2024.

FRANCISCO P. TIU LAUREL, JR. Scretary



DA-CO-FDC-MM20240111-00009

