



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 97
Series of 2024

**SUBJECT DESIGNATION OF ATTY. ROLAND A. TULAY AS OFFICER - IN - CHARGE,
OFFICE OF THE ASSISTANT SECRETARY FOR ADMINISTRATION AND
OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION**

In the exigency of the service, **ATTY. ROLAND A. TULAY.**, Director IV, is hereby designated as **OFFICER - IN - CHARGE, OFFICE OF THE ASSISTANT SECRETARY FOR ADMINISTRATION AND OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION** in concurrent capacity with his present designation.


As such, he shall perform the functions, duties and responsibilities inherent to the designation and such others as may be directed by the Secretary.

He shall be entitled to RATA, travelling allowance, per diems and other incidental expenses that may be incurred in the performance his functions, duties and responsibilities as designated, chargeable against OSEC funds and other available funds, subject to existing accounting and auditing rules and procedures.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to Atty. Tulay in the performance his duties and responsibilities.

This order shall take effect on February 1, 2024 and shall remain in force until revoked in writing. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 23rd day of JANUARY 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary



DA-CO-USECADM-SO20240116-00001