



Republic of the Philippines
OFFICE OF THE SECRETARY
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SPECIAL ORDER

No. 116

Series of 2024

**SUBJECT: DESIGNATION OF ENGR. ROGER V. NAVARRO AS OFFICER-IN-CHARGE,
OFFICE OF THE SECRETARY**

In the exigency of service and in view of the official foreign travel of the undersigned to **Colombo, Sri Lanka** on February 19 - 21, 2024, **ENGR. ROGER V. NAVARRO**, Officer-In-Charge, Office of the Undersecretary for Operations, is hereby designated as **OFFICER-IN-CHARGE, OFFICE OF THE SECRETARY**.

As such, he shall perform the functions, duties and responsibilities inherent to the designation and such others as directed by the Secretary in concurrent capacity with his regular functions, duties and responsibilities.

As a matter of procedure, all documents requiring the action of OIC shall be submitted and released through the tracking system of the Office of the Secretary for recording and tracking purposes.

This order shall take effect on **February 19, 2024** and shall be considered revoked upon the official return of the undersigned. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 1st day of February 2024.

FRANCISCO P. TIO LAUREL JR.
Secretary



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