



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474



DA-CO-AS-SO20240124-00035

SPECIAL ORDER

No. 123

Series of 2024

SUBJECT : AUTHORITY TO ATTEND THE SUPERVISORY DEVELOPMENT PROGRAM (SDP) COURSE 1: ACHIEVING LEADERSHIP EFFECTIVENESS


In the interest of service, Atty. OSANO P. PAREDES, Attorney III, Litigation and Adjudication Division (LAD), Legal Service is hereby authorized to attend on official time the Supervisory Development Program (SDP) Course 1: Achieving Leadership Effectiveness, to be conducted by the Civil Service Commission (CSC) - NCR on March 19-20, 2024 via Zoom.

He is authorized to collect the registration fee of **Three Thousand Two Hundred Pesos (PHP 3,200.00)**, chargeable against DA-OSEC funds, subject to its availability and standard government accounting and auditing rules and regulations.

Further, he is required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by his immediate supervisor is required.

Done this 1st day of February 2024.


FRANCISCO P. TIU LAUREL, JR.
Secretary