



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 133

Series of 2024

**SUBJECT : DESIGNATION OF MS. MARIA ALILIA G. MAGHIRANG, AGRICULTURE ATTACHE OF JAPAN, AS SPECIAL DISBURSING OFFICER (SDO)**

In the interest of service and in view of the Department of Agriculture's participation to the **FOODEX JAPAN 2024: International Food and Beverage Exhibition on March 5-8, 2024 at the Tokyo Big Sight, Japan, Agriculture Attaché Maria Alilia G. Maghirang** is hereby designated as Special Disbursing Officer without additional compensation, pursuant to Section 618 of the Revised Administrative Code as amended.


As Special Disbursing Officer, she is authorized to obtain cash advance of **Three Million One Hundred Thousand and Two Hundred Forty Pesos (PhP3,100,240.00)** equivalent to **54,200.00 USD** to defray the following costs/expenses:

PARTICULARS / EXPENSE ITEMS	AMOUNT IN USD
Space/Booth Rental	23,200.00
Towerhead booth design	21,000.00
Equipment Rental	3,000.00
Interpretation Service	5,000.00
Supplies and other expenses	2,000.00
<b>TOTAL</b>	<b>54,200.00</b>

She shall be guided by the rules and regulations regarding the handling of government funds. The cash advance should be liquidated after the end of the quarter/or upon completion of the purpose for which it was given.

This Order shall take effect immediately and shall remain in force until revoked for modified accordingly.

Done this 1st day of February 2024.

  
**FRANCISCO P. TIU LAUREL JR.**  
Secretary



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