



SPECIAL ORDER

No. 155

Series of 2024

SUBJECT : AUTHORITY TO ATTEND THE SUPERVISORY DEVELOPMENT PROGRAM (SDP) COURSE 1: ACHIEVING LEADERSHIP EFFECTIVENESS

In the interest of service, the following Planning and Monitoring Service – Monitoring and Evaluation Division (PMS-MED) personnel are hereby authorized to attend on official time the Supervisory Development Program (SDP) Course 1: Achieving Leadership Effectiveness, to be conducted by the Civil Service Commission – National Capital Region (CSC-NCR) on March 19-20, 2024 via online platform:


NAME	POSITION
1. Ms. Anne Gilica D. Santos	Project Evaluation Officer III
2. Mr. Donn Michael A. Bertis	Project Evaluation Officer III

They are authorized to collect the registration fee of **Three Thousand Two Hundred Pesos (PHP 3,200.00)** each, chargeable against DA-PMS funds, subject to its availability and existing government accounting and auditing rules and regulations.

Further, participants are required to submit a Learning Application Plan (LAP) to the Human Resource Development Division (HRDD) within five (5) days after the training.

In the event of withdrawal or non-attendance, a written explanation signed by their immediate supervisor is required.

Done this 5th day of FEBRUARY 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary