



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

SPECIAL ORDER

No. 160

Series of 2024

SUBJECT: CREATION OF PROJECT STEERING COMMITTEE (PSC) AND PROJECT MANAGEMENT TEAM (PMT) FOR THE IMPLEMENTATION OF THE ESTABLISHMENT OF THE AGRICULTURE-BASED CENTRAL DATA ECOSYSTEM (AbCDE) PROJECT

In support of the implementation of the project entitled "Establishment of the Agriculture-based Central Data Ecosystem (AbCDE)," the Project Steering Committee (PSC) and Project Management Team (PMT) are hereby created, as follows:

Project Steering Committee (PSC):

Chairperson	Assistant Secretary for Operations
Co-Chairperson	Director of Information and Communications Technology Service (ICTS)
Members	Director of Field Operations Service (FOS) Director of Project Development Service (PDS) Regional Executive Director of RFO IV-A (CALABARZON) Regional Executive Director of RFO VII (Central Visayas) Regional Executive Director of RFO XI (Davao Region) Chief, Special Projects Coordination and Management Assistance Division (SPCMAD)

The PSC shall:

1. Provide the overall management, direction, and policy guidance relative to the implementation of the project;
2. Give policy advice and support to the project, including a review of the progress and evaluation of the overall project outputs;
3. Conduct of meetings as needed to address the concerns which may arise from the implementation of the project; and,
4. Perform operational oversight, project coordination, and other functions as may be needed for the project.

Project Management Team (PMT)

Project Manager **Chief, Database Management Division, ICTS**

Members **Chief, Systems and Applications Development Division, ICTS**
OIC-Chief, Network Operations and Management Division, ICTS
Chief, ICT Planning and Standards Division, ICTS


The PMT shall:

1. Formulate governance policies relevant to the procedures, maintenance, and implementation of the project;
2. Manage, oversee, and monitor the regular activities and progress of the project implementation;
3. Recommend measures and ensure that all project activities are in accordance with the existing laws, standards, and regulations for the project's viability;
4. Provide technical guidance to finalize and analyze the project outputs;
5. Conduct a mid-term evaluation/assessment of project implementation;
6. Closely coordinate with the Korea Agency of Education, Promotion and Information Service in Food, Agriculture, Forestry and Fisheries (EPIS) counterpart to provide the physical and financial accomplishment reports (based on the approved Work and Financial Plan) on a monthly or quarterly basis;
7. Endorse to PSC the submission of monthly, quarterly, and annual reports on the progress of the project implementation;
8. Closely coordinate and assist the PMC in implementing the project within DA Central Office, and initial deployment in three (3) DA Regional Field Offices;
9. Ensure the proper turnover of ownership of the project deliverables to DA including acquired hardware, software, and related project documents; and,
10. Perform other functions assigned by the PSC.

The expenses to be incurred by the PSC and PMT in the conduct of meetings, workshops, training, and assessments, including the lease of venues, food provision, and accommodations shall be chargeable against the AbCDE project (Grant fund from MAFRA, South Korea through EPIS) or OSEC funds. Traveling expenses, per diems, and incidentals during the project implementation shall be chargeable against the funds of their respective offices, subject to the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately. All other orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 5th day of FEBRUARY 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary

