



Republic of the Philippines
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SPECIAL ORDER

No. 162
Series of 2024

SUBJECT : CREATION OF A PROJECT STEERING COMMITTEE (PSC) AND NATIONAL PROJECT MANAGEMENT OFFICE (NPMO) FOR THE IMPLEMENTATION OF THE GREEN CLIMATE FUND (GCF) PROJECT ENTITLED "ADAPTING PHILIPPINE AGRICULTURE TO CLIMATE CHANGE" (APA)

In the exigency of service and to expedite the implementation of the joint project of the Department of Agriculture (DA), Department of Science and Technology – Philippine Atmospheric, Geophysical and Astronomical Services Administration (DOST-PAGASA) and the Food and Agriculture Organization of the United Nations (FAO) entitled "Adapting Philippine Agriculture to Climate Change (APA) Project", a Project Steering Committee (PSC) and National Project Management (NPMO) Office are hereby created to ensure the success of the project outcomes while addressing its strategic and technical aspects.

The Committee shall be composed of the following:

A. Project Steering Committee (PSC)

Chairperson	:	Undersecretary for Operations
Co-Chairperson	:	Undersecretary for Policy, Planning and Regulations
Members	:	Undersecretary-designate for Finance Assistant Secretary for Operations Director, Field Operations Service Director, Climate Resilient Agriculture Office Director, Bureau of Soils and Water Management Director, Planning and Monitoring Service Director, Project Development Service Director, Information and Communications Technology Service Director, Agricultural Training Institute Regional Executive Director, CARFO Regional Executive Director, RFO II Regional Executive Director, RFO V Regional Executive Director, RFO X Regional Executive Director, RFO XII Chief, SPCMAD

Other agencies such as DOST-PAGASA, DENR, DOF, DILG, NEDA, CCC, Landbank may be enjoined as members of the Committee and can provide advisory or recommendations for the smooth implementation of the project .

Generally, the Project Steering Committee's role is to provide oversight functions, guidance and strategic orientation to the APA project, ensuring it remains closely aligned with key government policies and priorities thus increasing country ownership and post-project sustainability, and its synergy with all subsequent GCF-APA projects and other DA-programs and initiatives for Philippines Climate Resilient Agriculture (CRA) transformation.

Specifically, it shall:

1. Provide strategic guidance, advisory and overall policy directions in the implementation of the APA project;
2. Advise on matters pertaining to the delivery of the project outputs and the achievement of project outcomes.
3. Review and approve the Annual Working Plan and Budget (AWPB) and Annual Report (AR);
4. Submit to the Accredited Entity (AE) the approved AWPB and Annual Performance Report (APR) for official submission to the GCF headquarters and to co-financiers;
5. Provide guidance in ensuring the projects' relevance, effectiveness, efficiency and sustainability, and impact of development aid through linkages and collaboration between and among important stakeholders in government and non-government institutions; and,
6. Provide directives to effect resolution of conflicts and disputes, changes in operational procedures and arrangements, conduct of specific investigations and others as may be required.

The NPMO of the APA Project shall provide overall technical and administrative support to the PSC and to the APA Project Team. It shall be composed of the following:

B. National Project Management Office (NPMO)

Lead : Director, Field Operations Service

Members : Chief, FPOPD
Representatives, FPOPD-DRRMS
Representatives, FPOPD-OPLAN
Representatives, SPCMAD
Representatives, CRAO
Representatives, PMS


Specifically, the PMO shall perform the following functions:

1. Lead day-to-day delivery of project activities for which the DA is the Executing Entity (EE).
2. Provide regular updates and reports to the Secretary of the Department of Agriculture, APA PSC, and other DA officials concerned, as necessary;
3. Provide guidance on operational and administrative concerns, and assist in coordination among other concerned offices on climate change-related projects;
4. Cooperate with FAO-PH and coordinate closely with the Technical Working Group (TWG) and Regional Project Team to ensure proper coordination among the units;
5. Gather, analyze and consolidate AWPBs and prepare necessary reports for review and approval of the PSC;
6. Organize and make necessary technical and administrative arrangements for PSC meetings; and
7. Document and monitor the implementation of agreements reached during the PSC meetings through, but not limited to, preparation of minutes and proceedings of meetings and related activities for updating and timely reporting to the PSC.

Expenses to be incurred in the conduct of activities for the project such as meeting, workshop, training, supplies and materials including traveling expenses, per diem, honoraria and incidental expenses shall be charged against the GCF-APA funds, subject to its availability and the existing accounting and auditing rules and regulation.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 5th day of February 2024.


FRANCISCO P. TIU LAUREL, JR.
Secretary



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