

**SPECIAL ORDER**

No. 174  
 Series of 2024

**SUBJECT : AUTHORITY TO CONDUCT AND PARTICIPATE IN THE INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE (ICTS) MID-YEAR PERFORMANCE REVIEW AND ORGANIZATIONAL DEVELOPMENT WORKSHOP 2024 AND YEAR-END PERFORMANCE EVALUATION AND PLANNING WORKSHOP FOR FY 2025**

In the interest of the service and to effectively monitor and assess the development and implementation of the Department's Information and Communications Technology (ICT) plans, programs, and activities, the DA-ICTS is hereby authorized to conduct the ICTS Organizational Development and Performance Evaluation Workshops. The activities are scheduled as follows:

Activity	Date	Venue	No. of Participants	
			Division	Number
ICTS Mid-year Performance Review and Organizational Development Workshop 2024 (Root-Cause Analysis and Risk Management)	June 25 - 28, 2024	Region III	Office of the Director	3
			Information and Communications Technology Planning and Standards Division	12
ICTS Performance Evaluation and Planning Workshop for FY 2025	December 10-13, 2024	CAR	Network Operations and Management Division	21
			Systems and Application Development Division	14

			Database Management Division	18
			Resource Persons and Guests	2
			<b>TOTAL</b>	<b>70</b>


The activities aim to

1. Assess the ICTS performance in the implementation of the ICT plans, programs, and activities;
2. Facilitate the second module of the ICTS Organizational Development (OD) program: Root-Cause Analysis and Risk Management;
3. Update ICTS staff on the new thrusts and directions of the Department concerning the digitalization of the agri-fishery sectors;
4. Prepare plans of action for FY 2025 and identify measures to ensure successful and sustainable project implementation;
5. Resolve continuing issues and operational concerns; and,
6. Provide updates on the latest trends in information and communications technology (ICT).

All expenses to be incurred in the conduct of the activities, such as food and accommodation, supplies and materials, transportation, honorarium of resource speaker, and other related expenses, shall be chargeable against the DA-ICTS funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and be considered revoked upon the completion of the event. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 8th day of February 2024.

  
**FRANCISCO P. TIULAUREL JR.**  
 Secretary



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