



*Masaganang Agrikultura,  
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Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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**SPECIAL ORDER**

No. 189

Series of 2024

**SUBJECT: DESIGNATION OF ATTY. ALVIN JOHN F. BALAGBAG AS OFFICER-IN-CHARGE TO THE OFFICE OF THE ASSISTANT SECRETARY FOR LEGISLATIVE AFFAIRS AND DEPARTMENT LEGISLATIVE LIAISON OFFICER**


In the exigency of service, and in view of the official travel of Atty. Genevieve E. Velicaria-Guevarra to Germany and Czech Republic on 12-20 February 2024 to attend and participate in BIOFACH 2024, Philippines-Czech Republic and Philippines-Germany Fora on Trade and Investment Opportunities in Agriculture and Food Industry, **ATTY. ALVIN JOHN F. BALAGBAG**, Undersecretary and Chief of Staff is hereby designated as **OFFICER-IN-CHARGE, OFFICE OF THE ASSISTANT SECRETARY FOR LEGISLATIVE AFFAIRS AND DEPARTMENT LEGISLATIVE LIAISON OFFICER**.

As such, he shall perform the functions, duties and responsibilities inherent to the aforesaid designation and such others as directed by the Secretary in concurrent capacity with his regular functions, duties, responsibilities and other designations.

As a matter of procedure, all official documents requiring action of the OIC shall be submitted and released through the Office of the Assistant Secretary for Legislative Affairs and Department Liaison Officer for tracking and recording purposes.

This Order shall take effect on February 12, 2024 and shall be automatically revoked upon the official return to office of Assistant Secretary Velicaria-Guevarra. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 12<sup>th</sup> day of FEBRUARY 2024.

  
**FRANCISCO P. TIU LAUREL JR.**  
Secretary



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